

# FIRST-YEAR Orientation Guide

## 2017

PORT ELIZABETH CAMPUSES

### NMMU CAMPUSES

South Campus  
North Campus  
Second Avenue Campus  
Missionvale Campus  
Bird Street Campus

#### IMPORTANT!

#### The way forward

Read this guide before you arrive on campus to have an idea of what to expect.

#### Contact us

If you are unsure about anything, do not hesitate to contact us:

Tel: +27 41 - 504 3654/3595

E-mail: [Candice.Greyling@nmmu.ac.za](mailto:Candice.Greyling@nmmu.ac.za) OR

[Nohlobo.Vantyi@nmmu.ac.za](mailto:Nohlobo.Vantyi@nmmu.ac.za) OR

[Zintle.Magele2@nmmu.ac.za](mailto:Zintle.Magele2@nmmu.ac.za) OR

Call NMMU Contact Centre on +27 41 - 504 1111 OR

see: Useful contact details @ NMMU in this guide

*Please note: Registration information can be found in the Registration Guide.*



How2\_nmmu: Thrive



@how2\_nmmu

**THIS IS YOUR NMMU!**



# Orientation

Go to our Orientation website for more exciting information:  
**<http://orientation.nmmu.ac.za/>**

# How What Where How Where What

## Did you know?

Students who attend orientation have a greater chance of succeeding at university.

Orientation is *not* just that thing where they show you where the places are.

**It is much, much more ...**

# Plan your Personal Orientation Programme here!

Add dates and times.

My personal orientation programme (Check your programme dates and venues)		
Date and time	Event	Venue
<b>Academic Orientation</b>		
	Welcoming Ceremony and Faculty Meet & Greet	
	Registration	
	How2@nmmu: Thrive Buddy programme (2 days)	
	How2@nmmu: Connect with your Lecturers	
	How2@nmmu: Student-Staff Fun Event	
	How2@nmmu: Maths Refresher (BSc and BEng Mechatronics)	
	How2@nmmu: Academic Sessions (during first term lectures): <ul style="list-style-type: none"> <li>▶ Note taking</li> <li>▶ Introduction to referencing &amp; plagiarism</li> <li>▶ How to get the most out of lectures</li> <li>▶ Lecture etiquette</li> </ul>	
<b>Wellness Events</b>		
	Rock 'n Roll and Bulges	
	Homesickness and Loneliness Workshop (1st term)	
<b>Social, Cultural and Sport Events</b>		
	Byways to Highways (Societies', Sports, Leadership Programmes, Academic Support Expo)	
	City bus tour	
	First-year picnic	
	First-year concert	
	Campus Life Festival	
	Residences formations, Sports programme	
	First-year social	



# OVERVIEW OF ORIENTATION SCHEDULE FOR 2017

NB: You will receive a detailed orientation schedule at Registration.

SUN 15 JAN	MON 16 JAN	TUE 17 JAN	WED 18 JAN	THURS 19 JAN	FRI 20 JAN	SAT 21 JAN
	Residence – House Com Training	INTERNATIONAL STUDENTS' ORIENTATION - TBC Residence – House Com Training	INTERNATIONAL STUDENTS' ORIENTATION - TBC Residence – Mentor Training	INTERNATIONAL STUDENTS' ORIENTATION - TBC Residence – Mentor Training	INTERNATIONAL STUDENTS' ORIENTATION - TBC	WELCOMING CEREMONY 09:00 – 10:00  FACULTY MEET&GREET 10:00 – 12:00  ALL FACULTIES
SUN 22 JAN	MON 23 JAN	TUE 24 JAN	WED 25 JAN	THUR 26 JAN	FRI 27 JAN	SAT 28 JAN
WEEK 1	FIRST-YEAR REGISTRATION  RESIDENCE ORIENTATION	FIRST-YEAR REGISTRATION  RESIDENCE ORIENTATION	FIRST-YEAR REGISTRATION	How2@nmmu: Connect with your lecturers and student-staff fun event (All faculties)		
SUN 29 JAN	MON 30 JAN	TUE 31 JAN	WED 1 FEB	THUR 2 FEB	FRI 3 FEB	SAT 4 FEB
WEEK 2	<u>HOW2: THRIVE DAY2</u> Bus (S&2nd) Educ Law Ebeit MV  <u>REFRESHER MATHS</u> BSc & Mechatr  <u>WRA 101/WRAV 101 SESSION 1 - TBC</u> Only for BSc students who did not do Programming at school  <u>R &amp; R &amp; B</u> South 2:00-3:30 Venue: Auditorium, South Campus	<u>HOW2: THRIVE DAY2</u> Arts (S&2nd) HSc (S&N) Sc (S&N)  <u>R &amp; R &amp; B</u> North 2:00-3:30 Venue: N1 North Campus	<u>HOW2: THRIVE BUS (S&amp;2ND)</u> Educ Law Ebeit MV  <u>REFRESHER MATHS</u> BSc & Mechatr  <u>R &amp; R &amp; B</u> MV 2:00-3:30 VENUE: DD106, MISSIONVALE	<u>HOW2: THRIVE</u> Arts (S&2nd) HSc (S&N) Sc (S&N)  <u>WRA 101/WRAV 101 SESSION 1 - TBC</u> Only for BCom students who did not do Programming at school  <u>R &amp; R &amp; B</u> 2nd Ave 2:00 -3:30	<u>WRA101/WRAV 101 SESSION 2</u> Only for BSc & BCom students who did not do Programming at school	

SUN 5 FEB	MON 6 FEB	TUE 7 FEB	WED 8 FEB	THUR 9 FEB	FRI 10 FEB	SAT 11 FEB
	LECTURES START ACAD SESSIONS	ACAD SESSIONS	ACAD SESSIONS	ACAD SESSIONS	ACAD SESSIONS	CITY BUS TOUR - TBC  FIRST-YEAR PICNIC - TBC
SUN 12 FEB	MON 13 FEB	TUE 14 FEB	WED 15 FEB	THUR 16 FEB	FRI 17 FEB	SAT 18 FEB
	BYWAYS TO H MVALE -TBC	BYWAYS TO H 2ND AVE -TBC	BYWAYS TO H NORTH -TBC	MASS DANCE  BYWAYS TO H SOUTH -TBC	BYWAYS TO H SOUTH -TBC  FIRST-YEAR CONCERT	CAMPUS LIFE FESTIVAL - TBC

#### KEY TO ABBREVIATIONS IN CALENDAR

<b>BUS</b>	FACULTY OF BUSINESS AND ECONOMIC SCIENCES	<b>ACAD SESSIONS</b>	ACADEMIC SESSIONS
<b>EDUC</b>	FACULTY OF EDUCATION	<b>BYWAYS TO H</b>	BYWAYS TO HIGHWAYS
<b>EBEIT</b>	FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT AND IT	<b>ROCK 'N ROLL</b>	ROCK 'N ROLL & BULGES
<b>HSc</b>	FACULTY OF HEALTH SCIENCES	<b>S; SOUTH</b>	SOUTH CAMPUS
<b>LAW</b>	FACULTY OF LAW	<b>N; NORTH</b>	NORTH CAMPUS
<b>Sc</b>	FACULTY OF SCIENCE	<b>2ND AVE</b>	2ND AVE CAMPUS
<b>BSc</b>	BACHELOR OF SCIENCE	<b>MV; MVALE</b>	MISSIONVALE CAMPUS
<b>MECHATR</b>	BEng MECHATRONICS		

# Contents

<b>Section 1: General guide to NMMU</b>	<b>9</b>	6. Faculty of Law	46
1. Message from the orientation team	9	7. Faculty of Science	47
2. Welcome from the Dean of Teaching and Learning	10	<b>Section 6: Useful contact details @NMMU</b>	<b>48</b>
3. Message from the Vice-Chancellor	11	<b>Section 7: Societies at NMMU</b>	<b>51</b>
4. First-Year Orientation Guides for Parents	12	<b>Section 8: Troubleshooting Guide</b>	<b>52</b>
5. Guidelines from Orientation Team	13	<b>Section 9: How to thrive in 1st year</b>	<b>54</b>
6. First-Year Success Programme	14	What students say	55
7. Glossary of university jargon	15	<b>Section 10: Social Media Guidelines for Students</b>	<b>56</b>
8. NMMU in brief	16	<b>Section 11: Unofficial guide to NMMU</b>	<b>57</b>
9. Faculty administration information	17	1. On the go (transport)	57
<b>Section 2: Overview of Orientation Programme</b>	<b>18</b>	2. Eating in, eating out (food)	58
1. Orientation at a glance	18	3. Boozin' and cruisin' (entertainment)	58
2. Description of events	20	4. Show me the money (where to find and earn money)	58
3. Important information for computer modules	24	5. Show me entertainment	58
<b>Section 3: Caring for you</b>	<b>25</b>	6. Show me the shops	59
1. Accommodation	25	7. Show me the healthcare	59
2. Arts and Culture	26	<b>Section 12: Safety and Security @NMMU</b>	<b>60</b>
3. Campus Health Service	26	1. Emergencies	60
4. NMMU Contact Centre	26	2. Road Safety @NMMU	60
5. Financial Aid	27	<b>Section 13: Finding your way around</b>	<b>61</b>
6. Graduate Placement and Cooperative Education	27	1. Maps of NMMU campuses	
7. HIV and Aids Unit	28	South Campus	61
8. Library and Information Services	28	North Campus	62
9. Office for International Education	29	Second Avenue Campus	63
10. Peer Helping	29	Missionvale Campus	64
11. Postal Services	30	Inter-campus map	65
12. Sexual harassment	30		
13. Sport	31		
14. Student Counselling, Career and Development Centre	32		
15. Student Governance and Development	32		
16. Btc - Beyond the Classroom Leadership Development	33		
17. Students with Disabilities	33		
18. Supplemental Instruction	34		
19. The University Shop corporate gift and clothing store	34		
20. Writing Centres	34		
<b>Section 4: Faculties at NMMU</b>	<b>35</b>		
<b>Section 5: Welcoming Ceremony Information</b>	<b>36</b>		
1. Faculty of Arts	37		
2. Faculty of Business and Economic Sciences	39		
3. Faculty of Education	41		
4. Faculty of Engineering, the Built Environment & Information Technology (EBEIT)	42		
5. Faculty of Health Sciences	44		

**FOR YOUR OWN SAFETY AND SECURITY**  
Save this number on your phone  
(Emergencies)  
041 504 2009

**Anonymous crime line**  
**041 504 9998**

# General guide to NMMU

## Message from the How2@nmmu orientation team

**Dear new Madibaz**

Welcome to NMMU!

Coming to university for the first time is often an exciting, life-changing experience. However, it can also be challenging and stressful. The transition often involves major changes, like leaving friends and family for the first time, coming to grips with a new course and discovering new ways of doing things and facing new expectations.

As a new university student, you are expected to work independently; you also need to adjust to university teaching methods and to the university-level academic environment, which may be significantly more challenging than your previous educational experiences. In addition, some of you would have to adjust to new living arrangements. It is for some of these reasons that the first year is widely recognised as the most challenging year for a student.

It is therefore normal to experience some difficulties while adjusting to your new life at university. However, we have put strategies in place to assist you in negotiating a successful transition to the demands of higher education. These strategies are devised to assist you to identify resources for learning effectively, to establish relationships with fellow students and lecturing and professional support staff, and to improve your academic and life skills necessary to succeed. Respected researchers in first-year transition have found that students who attend transition programmes are more likely to stay in their courses, and also perform better academically.

The orientation programme for first-year students is the first of these strategies to help you on your new journey. *NB!* The orientation programme is much more than showing you where the places are!

The programme is called **How2@nmmu**: how2 do things at NMMU, how2 manage the new challenges

you will be faced with, how2 succeed at university, and so on. The How2@nmmu Programme is an important transition programme aimed at helping you to settle in quickly and helping you to succeed. We have academic, wellness, social, cultural and sports events planned for you. It is compulsory to attend all academic events and highly recommended that you attend the others.

On your arrival, you will be assigned to a How2 Buddy. The How2 Buddies are senior students who have navigated the path before you, and have been carefully selected and trained to assist you in small groups through your transition.

The How2@nmmu programme is only the start of activities designed to assist you to adjust successfully in your transition to university. Your How2 Buddy will “buddy” you for the first term to support you in the challenges you may face along the way. The programme forms part of the wider First-Year Success (FYS) programme (read more about the FYS further along in this guide).

*The How2@nmmu programme is a crucial kick-off for you. We hope you will make full use of this important opportunity.* Enjoy your university experience. We wish you every success in your studies!

**Warm regards  
The O-Team**



# Welcome from the Dean of Teaching and Learning



## A warm welcome to students in the Class of 2017.

You have every reason to feel proud of the fact that you are one of only a few young adults in your age group that has the opportunity to study at university.

However, very soon you will discover that there's a big jump from being a learner in Grade 12 to being a student at NMMU. One of the most important challenges you will have to master is adjusting to how learning works at university and the greater independence that is required of you, which comes along with the responsibility to exercise your freedom of choice wisely.

NMMU is deeply committed to equity and redress in terms of access to university studies and equity of outcomes. As a result, NMMU has adopted an "access for success" approach and has a number of mechanisms in place to broaden access and enhance success. NMMU's approach to student success has its roots in a 'student lifecycle approach'. Consequently, student support and development is linked to the main stages of the student lifecycle, namely:

- ▶ Pre-entry advice and career/programme guidance
- ▶ Admissions, registration and orientation
- ▶ Negotiating the first year of studies
- ▶ Progressing and thriving through the study programme
- ▶ Preparing for the world of work and life in the 21st century

While a number of development and enrichment opportunities, activities and programmes are provided to students across all years of study, NMMU intentionally focuses on growing your success in the first year of your studies to lay a firm foundation on which you can build. Among the activities that we offer first-years are:

1. A How2@nmmu orientation programme, offered before lectures start, to help you to settle into your academic studies and to become part of our campus communities. So, choose to participate in this programme.

2. In keeping with our "online first approach" to student support and development, we have a range of resources and videos on websites such as <http://orientation.nmmu.ac.za/>; <http://counselling.nmmu.ac.za/> or click on the Academic Success section of the Keys to Success site on the Student Portal: <http://academicsuccess.nmmu.ac.za/>

3. An important component of effective learning in the 21st century and for you to develop as a lifelong learner is to expand the way that you use technology to enhance your learning. This involves more than just learning to use a device (e.g., smartphone, tablet, laptop) effectively. Being a digitally literate citizen involves, for example, developing competence in searching for and reading online articles and reports; "using digital reproduction to create new, meaningful materials from existing ones; constructing knowledge from a nonlinear, hypertextual navigation; evaluating the quality and validity of information; and have a mature and realistic understanding of the "rules" that prevail in the cyberspace" (Eshet-Alkalai, 2004, p. 93). NMMU has many ways to assist you to develop your digital literacy. For example, all our programmes include a computer literacy module and our Library and Information Services offer a range of opportunities to both enhance your information literacy and to develop and maintain academic integrity when navigating sources and resources in cyberspace.

Please approach these modules and opportunities as being critically important to your development as a 21st century citizen and not as being something that is on the margins of your university studies and thus unimportant.

4. Peer learning opportunities such as Supplemental Instruction (SI), tutorials, mentoring, the How2 Buddy programme, and the peer helper initiative, provide you with small group learning experiences facilitated by trained senior students. As first-year classes are often large, some of the most meaningful learning happens when you meet in small groups with your peers.

5. As you progress through your studies, grab hold of opportunities to develop yourself holistically both in your learning programme as well as in co-curricular activities outside of the classroom (e.g., get involved in student societies, leadership development, sport, being a peer learning facilitator, community engagement projects, and so on). NMMU has a unique Co-curricular Record (CCR) in which the learning outcomes that you develop through co-curricular activities is formally acknowledged. This means that when you graduate you not only have a transcript of your formal academic activities, but you also have one of your co-curricular learning, which can enhance applications for jobs, prestigious scholarships, and so on. Equally important is the

fact that co-curricular activities help you to develop to be the best person that you can be. You need to take responsibility to build the entries on your CCR from your first year onwards aligned to aspects that you want to develop in yourself.

For you to get maximum benefit from your time at NMMU, you need to play an active role by:

- ▶ Taking responsibility and being accountable.
- ▶ Attaining a sense of belonging to the NMMU community/communities.
- ▶ Being open to personal growth and purpose development.
- ▶ Contributing to dynamic learning opportunities.
- ▶ Navigating your learning.

You are at the start of a very exciting moment in your life's journey. Good luck! Make the most of it.

*"It is what we make out of what we have, not what we are given, that separates one person from another."* -

Nelson Mandela

**Professor Cheryl Foxcroft**

Dean of Teaching and Learning/Chair of Student Orientation Committee

# Message from the Vice-Chancellor

**Welcome to Nelson Mandela Metropolitan University (NMMU).** On behalf of all our staff and students, it gives me great pleasure to invite you to become part of the university community. By registering at NMMU, you are joining the ranks of one of South Africa's most vibrant, exciting and creative higher education institutions. At NMMU, we place a great premium on excellence, innovation and service to the public to promote a more equal, fairer and democratic social order in South Africa, the wider African continent and world.

The core purpose of a university is knowledge production and its use to make a difference in society. We want our students and our scholars to use this knowledge for the promotion of public good, social justice, equality and dignity in a world that has become increasingly unequal and fragmented. Globalisation, new advances in science and technology and the information and telecommunications revolution have opened up vast new frontiers for human development. But it has also created new challenges, reinforced old inequalities and introduced new threats to the natural environment. Universities are uniquely placed to pursue new knowledge and skills to grapple with the ambiguities, uncertainties, promises and perils held in the "light and shadows" of human "progress".

We hope you will use this unique opportunity to acquire the richest possible educational experience

—one that is technically rigorous and socially compassionate — to create a more socially-just, equal society and a sustainable planet for all.

At NMMU, we promote and celebrate original thinking, critical reflection and the search for ideas that can change the world for the better of all its inhabitants. We hope you will take full advantage of this unique opportunity in your life to rise to the best that lies within you.

NMMU offers a rich and diverse spectrum of academic programmes organised into seven faculties spread across our six campuses in Port Elizabeth and George. Here, you will find some of the best and most dedicated staff members who will be more than willing to assist and guide you in



your journey from first to final year of study. Our aim is to foster a student-centred learning experience and we encourage you to make full use of the many opportunities at NMMU.

Naturally, your primary mission is to study with the purpose of fulfilling all the requirements for conferring a qualification at the end of your period of study. Towards this end, the university offers a wide range of learning resources — modern library facilities, online computer networks with vast databases, enrichment and remedial support programmes, student counselling services, tutoring and advisory services. We would encourage you to make full use of these services, ensuring you have optimal support in pursuit of your academic responsibilities.

At the same time, your life as a student also extends beyond the classroom context, and university life seeks to assist you in developing all dimensions of human life, including sports, recreational, cultural and aesthetic interests. There are more than 70 clubs and societies active on campus and I strongly encourage you to participate in your choice of these, to contribute to your personal development and enjoyment.

Above all, enjoy the adventure ahead, make the best of it, and I sincerely hope to see you some day at Graduation. All the very best!

**Professor Derrick Swartz**  
**Vice-Chancellor**

# First-Year Orientation Guide for Parents

## Message from the How2@nmmu orientation team

### Dear Parents

Welcome to the NMMU community! We invite you to be our partner in ensuring that your son/daughter benefits from his/her time spent at NMMU.

We realise that the transition from school to university can be quite challenging for both parents and students. To ease your family into this new life phase, we would like to invite you and your son/daughter to attend the official Welcoming Ceremony and Faculty Meet & Greet on Saturday 21 January 2017.

### IMPORTANT:

Please check for the detailed Welcoming Ceremony and Faculty Meet & Greet programme under the faculty in which your son/daughter will be studying.

Check in which faculty your son's/daughter's course is offered. You will find this information in this Guide. Check carefully on which campus and in which venue your Welcoming Ceremony and Faculty Meet & Greet will be held.

**NB: Please be advised to arrive early to avoid traffic congestion and park in the parking area closest to your Faculty Meet & Greet.**

*A Native American adage suggests that parents  
owe their children two things*

## ROOTS & WINGS

By helping your son or daughter to *maintain connections* to home through *caring and supportive* communication, you give them **roots**.

***Your belief in their ability to succeed,  
along with your constant encouragement,  
gives them wings.***



# Guidelines from the Orientation Team

## How to help your son or daughter succeed

Here are specific things you can do to help your son or daughter achieve academic success:

- ▶ **Encourage them to attend the first-year orientation programme.** Events in this programme provide a critical link between high school and first-year university and are designed to help first-year students build a support network, access campus resources and understand the intellectual expectations of university. Research indicates that students who participate in orientation programmes settle into university life more quickly than those who don't.
- ▶ **Encourage them to treat academic efforts like a full-time job.** If a full-time student can commit to a 35 to 40-hour academic week (hours in class and hours spent studying), he/she increases his/her likelihood of being successful. Research has shown that students who see university as a part-time job do not fare as well.
- ▶ **Share the idea that intellectual work can be fun.** University is a major responsibility, but it is also an exciting opportunity for students to experience new ideas. Encourage your son/daughter to take courses that interest him/her. Lecturers and student counsellors can assist in finding courses that both fulfil the requirements for the degree/diploma and spark the student's intellectual curiosity.
- ▶ **Share that attending class is the first and most important component of student success.** Irrespective of whether or not a lecturer has an attendance policy, it is of vital importance that all lectures are attended. Some courses have very specific attendance requirements that affect the student's year mark. University is expensive and students should strive to get their money's worth from the experience.
- ▶ **Encourage him/her to get involved in campus activities** since this helps them to network, build relationships and develop leadership skills. This also improves their marketability in terms of future employment.
- ▶ **Encourage him/her to develop an attitude for success.** A positive attitude will add considerably to the student's success. Parents have significant influence over the new university student's sense of self-confidence and self-worth. To maintain your son's/daughter's confidence, your communications with him/her should always be encouraging.
- ▶ **Encourage him/her to seek help from the Financial Aid office** should additional finance for studies be required.
- ▶ **Encourage him/her to identify problem areas at an early stage and to seek help to overcome them.**  
Typical examples of problems are:
  - Stress experienced from feeling overwhelmed
  - Adapting to a new learning and living environment
  - Homesickness
  - Feeling lonely before friendships and activities become established
  - Difficulty managing money
  - The challenge of dealing with new-found freedom

*Remind your son/daughter about the importance of attending orientation!*

# Glossary

## Getting to grips with university jargon

As you start university so you will be confronted with a whole new vocabulary – words like semester, DP and VC. To make things easier, we've compiled a glossary of terms to help you understand what's happening around you.

For a more comprehensive list please go to Information and Tools on the student portal.

<b>APS</b>	Admission Point Score – points allocated to your school subjects for admission to tertiary institutions
<b>BA</b>	Bachelor of Arts degree
<b>BCom</b>	Bachelor of Commerce degree
<b>BSc</b>	Bachelor of Science degree
<b>BTech</b>	Bachelor of Technology degree
<b>Credit</b>	The recognition obtained when a student passes examinations or tests to comply with conditions needed for completion of a qualification
<b>Dean</b>	Head of a faculty
<b>DP</b>	Duly performed certificate – some academic departments have minimum requirements for course work and class marks, before you are allowed to write the exam. If you have achieved these minimum requirements, you “get” a DP – usually indicated on a class list posted on a notice board before exams start.
<b>DVC</b>	Deputy Vice-Chancellor - those who are second in charge. NMMU has three of them.
<b>Faculty</b>	A collection of schools and departments focusing on similar fields of study e.g. Faculty of Science
<b>Faculty administrator</b>	Assists with registration, cancellation of modules
<b>HOD</b>	Head of Department – in charge of a specific academic department
<b>MBA</b>	Master's degree in Business Administration
<b>Module</b>	A self-contained unit of learning that forms part of the course
<b>NSFAS</b>	National Student Financial Aid Scheme, a loan scheme to enable students to borrow money for their studies
<b>Orientation</b>	A period that gives newcomers an opportunity to familiarise themselves with their new university
<b>Postgraduate</b>	What you become when you complete your degree
<b>Registrar</b>	Responsible for student administration and institutional governance.
<b>RPL</b>	Recognition of Prior Learning, the acknowledgement of the knowledge a student possesses as a result of prior learning
<b>Senate</b>	The body that governs academic policies and procedures in respect of teaching, learning, research and academic functions
<b>Semester</b>	First half of the academic year
<b>SRC</b>	Student Representative Council
<b>Undergraduate</b>	If you are doing your first degree, diploma or certificate
<b>VC</b>	Vice-Chancellor, the highest managerial position of a tertiary institution

# NMMU in brief

NMMU, a new generation university whose students are nicknamed Madibaz, is named after the metropole which bears the name of one of the greatest men of the modern era, Nelson Mandela, popularly known as Madiba.

We'd like to think we share many of the former president's greatest attributes – integrity, honesty, leadership and a zeal for developing our great multicultural nation.

## Our vision

To be a dynamic African university, recognised for its leadership in generating cutting-edge knowledge for a sustainable future.

## Our mission

To offer a diverse range of quality educational opportunities that will make a critical and constructive contribution to regional, national and global sustainability.

## Our values

Respect for diversity  
Excellence  
*Ubuntu*  
Integrity  
Respect for the natural environment  
Taking responsibility

Our enthusiasm at NMMU lies in laying the groundwork for life-long learning, by providing you with a first-class education. NMMU wants to help you reach your full potential and assist you in making your dreams and aspirations become a reality.

You are one of over 25 000 students spread across six campuses, five of which are in Port Elizabeth and the other in George. We have six faculties, tip-top facilities and offer a lifestyle that is the envy of many.

## Reasons to be proud

### We pride ourselves in:

- ▶ Being the only South African university situated in a nature reserve
- ▶ Having internationally-recognised quality programmes
- ▶ Offering academic support programmes along with free personal, career and academic assessment
- ▶ Having renowned partnerships with local, national and international companies and other universities
- ▶ Being multicultural. 9% of our student body come from outside South Africa
- ▶ Producing graduates who are sought-after the world over



diversity



respect for the natural  
environment



excellence



integrity



ubuntu



taking  
responsibility

# Faculty administration information

Faculty/Position	Name		Venue	Tel
<b>ARTS</b>				
Executive Dean	Prof Rose Boswell	South	Building 1301	2187
Manager: Faculty Administration	Drucilla Nzioki	South	Embizweni – Room 056	3252
Faculty Administrator	Nadeema Azem	South	Embizweni – Room 055	2802
Faculty Administrator	Noluvo Jela	South	Embizweni – Room 057	3478
Faculty Administrator	Mandie Muller	South	Embizweni – Room 057	4608
Faculty Administrator	Noxolo Mngonyama	South	Embizweni – Room 054	2855
<b>BUSINESS &amp; ECONOMIC SCIENCES</b>				
Executive Dean	Dr Ismail Lagardien	South	Main Building 0910	3892
Manager: Faculty Administration:	Adanaan Smith	2 <sup>nd</sup> Ave	Bldg 409 - Room 017	3802
Faculty Administrator	Denistia Gert	2 <sup>nd</sup> Ave	Bldg 409 - Room 019	3804
Faculty Administrator	Fundiswa Ngubo	2 <sup>nd</sup> Ave	Bldg 409 - Room 019	3706
Faculty Administrator	Mandisa Mazinyo	2 <sup>nd</sup> Ave	Bldg 409 - Room 019	3707
Manager: Faculty Administration	Thembeke Jonono	2 <sup>nd</sup> Ave South	Building 7 - Room 8	2120
Faculty Administrator	Sandiswa Maswana	South	Bldg 7 - Room 30	2801
Faculty Administrator	Manelisi Klaas	South	Bldg7 - Room 7	2939
Faculty Administrator	Tammy Bulembu	South	Bldg 7 - Room 29	2248
<b>EDUCATION</b>				
Executive Dean	Dr Muki Moeng	South	Bldg11 – Room 00 05	2953
Manager: Faculty Administration	Ridaa Salie	South	Bldg 11 – Room 00 06	2125
Faculty Administrator	Jackie Hay	South	Bldg 11 – Room 00 06	4568
<b>ENGINEERING, THE BUILT ENVIRONMENT AND IT</b>				
Executive Dean	Dr Oswald Franks	North	C Block – Room C252	3283
Manager: Faculty Administration	Jonathan Dorothy	North	C Block – Room C112	3447
Faculty Administrator	Jason Ah Tow	North	C Block – Room C113	3660
Faculty Administrator	Hildegard Boshoff	North	C Block – Room C112	3446
Faculty Administrator	Jorinda Botha	North	C Block – Room C113	3480
Faculty Administrator	Vatiswa Mbola	North	C Block – Room C112	3995
<b>HEALTH SCIENCES</b>				
Executive Dean	Prof Lungile Pepeta	South	M&P Bldg – Room 0126	2815
Manager: Faculty Administration	Nouwaal Isaacs	South	M&P Bldg – Room 0123	2121
Faculty Administrator	Marilyn Afrikaner	South	M&P Bldg – Room 0120	2956
Faculty Administrator	Vanessa Heunis	South	M&P Bldg – Room 0121	2957
Faculty Administrator	Heloise Levack	South	M&P Bldg – Room 0122	2749
<b>LAW</b>				
Executive Dean	Prof Avinash Govindjee	South	Embizweni, Rm 114	2190
Manager: Faculty Administration	Nikki Terblanche	South	Embizweni, Rm 104	2588
Faculty Administrator	Dieketo Billie	South	Embizweni, Rm 104	2474
<b>SCIENCE</b>				
Executive Dean	Prof Azwinndini Muronga	South	New Science Bldg – Room 0211	2873
Manager: Faculty Administration	Lynette Roodt	South	New Science Bldg – Ground Floor	2268
Faculty Administrator	Fiona Claassen	South	New Science Bldg – Ground Floor	2679
Faculty Administrator	Yvonne Tembo	South	New Science Bldg – Ground Floor	9922

# Overview of Orientation Programme

## Orientation at a glance

Your academic year starts with ORIENTATION. Attendance is compulsory. Orientation is much more than showing you where the toilets are! Indeed, it is not just that thing where they show you where everything is! It is much more than that. Orientation is about helping you to make a successful transition from school to university. It is about helping you to bridge this ever-widening gap and to adjust with far greater ease to the huge demands of higher education. Studies have shown that students who attend orientation are more likely to succeed than those who don't. The orientation programme is designed to give you a kick start to your university career.

The programme will **kick off** with the **Welcoming Ceremony and Faculty Meet & Greet on Saturday 21 January 2017** and end with the last orientation session for this initial phase on **Thursday 2 February**. Lectures commence on **Monday 6 February** but do remember that Orientation is the actual start of the academic year for you. The How2@nmmu Academic Sessions will take place during the first term. Byways to Highways will take place in the second week of lectures, while the Campus Life Festival will take place two weeks later on the last Saturday in February.

First-year **Registration** takes place from **Monday 23 January to Wednesday 25 January** (see separate registration guide for your registration date).

On the first day of your How2@nmmu Programme, you will be placed in a How2 group with a How2 Buddy who will take you through a specially designed programme of adjustment to university – have fun! Your buddy will also support you throughout the first term.

An overview of the orientation programme appears at the beginning of this guide. The individual orientation programme for your course will be given to you at Registration. Failure to arrive timeously may prevent you from gaining the maximum benefit of orientation, in terms of preparing you for your studies.

The following section provides a summary of **all events** held during orientation. Please note that **academic events** are **compulsory** for all students to attend. The wellness, career, social and cultural events provide an ideal opportunity to meet fellow students, make friends and find out more about university life and are therefore highly recommended. We trust that you will make full use of these wonderful opportunities.



How2 buddies



**How2 buddies**

Academic events (all compulsory)	Social, cultural and sports events
<ul style="list-style-type: none"> <li>▶ Welcoming Ceremony</li> <li>▶ Faculty Meet &amp; Greet</li> <li>▶ How2@nmmu: Thrive – Buddy Programme (2 days)</li> <li>▶ How2@nmmu: Connect with your Lecturers</li> <li>▶ How2@nmmu: Student–Staff Fun Event</li> <li>▶ How2@nmmu: Maths Refresher (for all BSc and BEng Mechatronics students)</li> <li>▶ Career Portfolio (covered in How2@nmmu: Thrive)</li> <li>▶ How2@nmmu: Academic Sessions (first term):               <ul style="list-style-type: none"> <li>• Note taking</li> <li>• Introduction to referencing &amp; plagiarism</li> <li>• How to get the most out of lectures</li> <li>• Lecture etiquette</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▶ Byways to Highways (societies', sport, leadership programmes and academic support expo - this event is compulsory)</li> <li>▶ City bus tour</li> <li>▶ First-year picnic</li>   <li>▶ Campus Life Festival (end of February):               <ul style="list-style-type: none"> <li>• Residences' formations</li> <li>• Sports programme</li> <li>• First-year social</li> <li>• First-year concert (show off your talents!)</li> </ul> </li> </ul>
Wellness events	
<ul style="list-style-type: none"> <li>▶ Rands and Sense (covered in How2@nmmu: Thrive)</li> <li>▶ AccessAbility (covered in How2@nmmu: Thrive)</li> <li>▶ Rock 'n Roll and Bulges</li> </ul>	



# Description of events

## Academic events

### WELCOMING CEREMONY

On this day, new students and their parents are welcomed by the Vice-Chancellor (VC) Professor Derrick Swartz. The VC is the Principal or Chief Executive Officer of the university. Please take note of the campus and venue where your faculty will meet, firstly for the Welcoming Ceremony, and secondly, for the Faculty Meet & Greet that follows, where refreshments will be served.

### FACULTY MEET AND GREET

After the VC's welcoming address and refreshments, students and parents move off to the Faculty Meet & Greet. Carefully check in which venue your faculty will meet. Here you'll be welcomed by the Dean of the faculty and be given an opportunity to meet your lecturers, who will provide you with information about your programme (course of study).

Parents are encouraged to attend these events since they offer great insight in terms of academic expectations and, in particular, registration.

*NB: EACH STUDENT ENROLS IN A SPECIFIC FACULTY. YOU NEED TO CHECK IN WHICH FACULTY YOUR PROGRAMME (COURSE OF STUDY) FALLS.*

### HOW2@NMMU: CONNECT WITH YOUR LECTURERS

Here you will be addressed by the Head of Department or School (or Head of Academic

Programme) in which you will be studying (faculties are divided into various schools or departments). You will also be addressed by your lecturers and be informed about the textbooks required, what the course entails, course requirements, career options available, and so on. An overview of the programme for your How2@nmmu: Connect with your Lecturers meeting appears under your faculty section in this guide.

### HOW2@NMMU: THRIVE (BUDDY PROGRAMME)

On the day of your How2@nmmu Thrive programme, you'll be divided into small groups of first-year students doing the same course. Your group will be led by a senior student called your How2 Buddy. Your Buddy will take you through a programme of academic orientation organised by the orientation staff at Student Counselling. You will learn how2 make a success of your stay at NMMU by finding out about:

- ▶ Adjusting successfully to the demands of university life
- ▶ Resources to help with you with finances, career decisions and health, and workshops to help you with study skills, managing your workload, etc.
- ▶ University terminology (all those acronyms!)
- ▶ Your new campus - you will be given a tour of the campus to orientate yourself so you don't miss your first lecture!
- ▶ Using the library - this is a must for academic success



- ▶ How to log onto your e-mail, using the student portal and finding your notes online
- ▶ Your timetable
- ▶ Challenges you may face in this course and how to overcome them

Your How2 Buddy will “buddy” you for the first term, helping you to make a smooth transition to university. You will meet informally once every fortnight over lunch or coffee to chat about your concerns and challenges. Your How2 Buddy will also be available to you via e-mail, Facebook, BBM or Whatsapp to find out how you are doing, and to support you in any way.

### **HOW2@NMMU: STUDENT - STAFF FUN EVENT**

At this event you will have some fun with your lecturers and get to know them better, so that you will find it not such a daunting task to consult with them about your studies. It will also help you develop a sense of belonging. For most faculties this will follow immediately after your Connect with your Lecturers meeting (check your timetable for when this event will take place).

### **HOW2@NMMU: ACADEMIC SESSIONS**

These sessions will be offered by your lecturers in the first term and will help you further in your adjustment to university and making a success of your studies.

### **NOTE-TAKING SESSIONS**

In these sessions you will learn how to take notes successfully in class (when you get home you make notes and summaries of the lecture). If you think you are going to remember everything the lecturer said, you are making a mistake! Lecturers give important explanations of complex concepts and processes – you need to take notes in the lecture – but you cannot write down every word the lecturer says. This session will help you be better prepared to take accurate notes from day one.

### **INTRODUCTION TO REFERENCING & PLAGIARISM**

When you write assignments and essays at university, you have to acknowledge where you get your information from – you have to say whose ideas you are using. Taking other people’s work and pretending it is your own is called plagiarism – and is a serious offence! In this session you will receive some more information in this regard.

### **HOW TO GET THE MOST OUT OF LECTURES**

It is not enough to simply get the notes “off the net”. You have to attend the lecture! But merely sitting there like a zombie will not help you much either. This is a wonderful session to help you make the lecture work for you! It is vital to your success at university.

### **LECTURE AND E-MAIL ETIQUETTE**

There is a required protocol for lecture behaviour and writing e-mails to staff. A huge part of receiving a higher education is to develop yourself holistically. Learning about etiquette is an important part of this development. Having good lecture etiquette will make your life and that of your lecturer and classmates better. Being considerate will assist everyone in their success.

*Remember: It is important to consult with your lecturers to get clarity on assignments, to gain a clearer understanding of the content and requirements of the course and also to develop your intellectual ability. Lecturers have consultation hours, usually posted on their office doors. They want you to do well. Do not hesitate to make an appointment, and have your questions ready. Your Buddy will tell you more.*

### **CAREER PORTFOLIO DEVELOPMENT**

(PART OF HOW2@NMMU: THRIVE)

Here you will be shown the importance of developing your career portfolio, and how to start developing it. Just obtaining a qualification is not enough – you need to develop yourself holistically and be a well-rounded student. You can do this by joining one of the many societies or leadership programmes on the campus, and/or finding a part-time job. The need to develop your personal, social and academic skills has become imperative (these skills are what employers are looking for – they are interested in a good qualification and in the skills mentioned). It is important that you start early on in your university career. Waiting until your final year just before your first big job interview is too late!

### **HOW2@NMMU: MATHS REFRESHER**

(for all BSc and BSc Mechatronics students only)

Given the challenges of the new school curriculum, the Maths Refresher will provide you with a good start to the Maths module in these courses, refreshing Matric Maths and bridging the gap between high school Maths and first-year university Maths.



## Wellness events

### ROCK 'N ROLL AND BULGES

Sounds interesting? You bet! Come and hear some more...

### RANDS AND SENSE (PART OF HOW2@NMMU: THRIVE)

Your How2 Buddy will share important information about bursaries and scholarships available to you. They will also help you with ideas on how to budget well. Some students receive bursaries, and for many, being away from home means running their own budgets for the first time – this can be disastrous in terms of mispending and running out of money. It could mean the difference between leaving university prematurely or graduating successfully.

### STUDENTS WITH DISABILITIES / SPECIAL NEEDS

NMMU would like to ensure that you do not experience any unfair discrimination as a result of your disability while you are a student here. We strive to make reasonable adjustments concerning accessibility, examinations and other academic concessions, in order to meet your needs. The Disability Unit attends to the needs and challenges that students with disabilities/special needs may encounter. Please register your disability/special needs request with this Unit, as early as possible, during the year prior to application so that we can assist you. Please familiarise yourself with NMMU's Policy on Disability, which is available from the Disability Unit's website <http://disability.nmmu.ac.za/Home>. Services offered to students include:

- ▶ Co-ordination of placement into adapted on-campus student housing
- ▶ Volunteer Buddies
- ▶ Provision of adapted transport (available in and around campus)
- ▶ Facilitation of assistive technology and portable devices
- ▶ Facilitation of the NSFAS Disability bursary
- ▶ Facilitation of links with relevant support organizations.

## Social, cultural and sport events

### BYWAYS TO HIGHWAYS

Take the highway to academic success – but travel a byway or two on your way there! No, taking byways in this case does not mean taking the long road or the proverbial 'scenic route' or getting 'lost'! The byways are the roads you travel to gain personal and leadership skills which feed into your highway to success.

**Your How2 Buddy will take you to the Byways to Highways Societies' Expo- this is where all the societies and clubs have stalls showcasing their activities.** Come and enjoy this fun and festive event that takes place along the main walkways of each campus. The value of your out-of-classroom experience should not be underestimated – join a society or club of your choice to enhance your university experience and to start building your soft skills, imperative requirements for work in the 21st century! Come on, don't be a PCP student – Parking lot-Classroom-Parking lot! Get involved.

### CITY BUS TOUR

For all out-of-towners! Get a grand tour of Port Elizabeth, the Friendly City. See the sights, the beautiful beaches, the shopping malls, and the highways and byways of PE.

### FIRST-YEAR PICNIC

Join the SRC as they take you on a picnic – free for all first-year students. Get to socialize with other first-years and meet your SRC.

### CAMPUS LIFE FESTIVAL (later in February)

This festival consists of a series of events: Campus Life concert, a sports programme and the first-year social.

### CAMPUS LIFE CONCERT

*What good is sitting alone in your room? Come hear the music play!*

Most of you are probably too young to know this song by Liza Minnelli. Nevertheless, come and showcase your talent! Can you sing, dance, play a

# First ever mass dance



musical instrument, recite poetry or perform magic? The Campus Life concert is a HUGE event. If you are just going to watch, get there early as this event is jam-packed!

## SPORTS PROGRAMME

On the last Saturday in February there is a sports programme for first-year students along with dance formations by the residences at the NMMU Stadium, South Campus. Witness the precision and dramatic displays. Following this, there is usually a rugby match, NMMU versus an opposition university. Come and show support for your team! Go NMMU!

## FIRST-YEAR SOCIAL

At the end of this day, join the party at the first-year social. Relax and let your hair down. Well, be careful as well ...

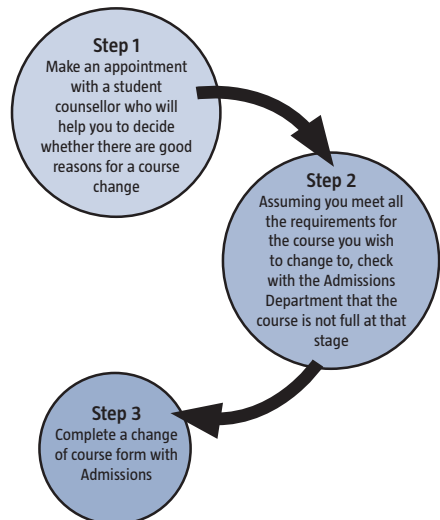


## Looking ahead

### HOMESICKNESS & LONELINESS WORKSHOPS

Are you missing Mama's food, your friends, your pet cat and the dog? Seriously, missing home and being lonely when you leave home for the first time is very real and not a good feeling. One misses one's culture and the comforts of home and having one's family and old friends close. You are not alone. So come and join others and let our team help you deal with this. These workshops will be offered later in the term. Enrol at Student Counselling on your campus.

### THINKING OF CHANGING YOUR COURSE?





## Important information for Computer Modules

### PROGRAMMING FUNDAMENTALS (WRA101)

**Lecturer:** Prof Jean Greyling (Embizweni Building, room 9 0211)

**Textbook:** To be confirmed.

**First lectures:** Monday, 6 February, 13:05; Thursday, 9 February, 09:15

**Practicals:** Tuesday or Wednesday, 14:35-15:55

### COMPUTING FUNDAMENTALS (WRFC101/ WRFV101)

**Lecturer:** Marinda Taljaard (Embizweni Building, room 9 0229)

**Textbook:** To be confirmed

**First Lectures:** Week of 6 February (four duplicate lectures to choose from)

**First Practicals:** Week of 13 February

### SCHEDULING OF LECTURES AND PRACTICALS INTO PERSONAL TIMETABLE

#### South Campus students:

Collect scheduling form at first lecture and bring to labs from Wednesday to Friday during first week of lectures to choose lecture and practical sessions and collect study guide.

### APPLICATION FOR EXEMPTION

#### South Campus students:

If you have been successful in prior learning opportunities in Computer Science – Computing and/or Programming Fundamentals – you may apply to write a competency test(s). Submit applications to Dudu Fani (in Embizweni Room 0214 - Tel: +27 41 504 2530) – closing date: Friday, 10 February 2017. There is an administrative cost involved and an exemption fee. Please note that you must still register for the module(s) in the Vodacom Indoor Sports Centre on the required registration date for your degree/diploma.

#### Missionvale Campus students:

If you have been successful in prior learning opportunities in Computer Science – Computing and/or Programming Fundamentals – you may apply to write a competency test(s). Submit applications to Dudu Fani (in Embizweni Room 0214 - Tel: +27 41 504 2530) – closing date: Friday, 10 February 2017. There is an administrative cost involved and an exemption fee. Note that you must still register for the module(s) in the Yebo Gogo Sports Centre on the required registration date for your degree/diploma.

# Caring for you

What we can do for you

## Accommodation

### On-campus accommodation

You have chosen to live in well-resourced, professionally staffed, homely accommodation located on a premier site next to the sea. Here you will meet students from a variety of backgrounds and where you will be challenged intellectually, culturally and in the sports arena. Expect to learn a variety of new and exciting skills which will enhance your personal development. Our university residences are a haven for hardworking, diligent, creative and progressive young people. For any queries concerning fees, catering and other concerns, please contact the Residence Admissions and Placements office or visit our website [www.nmmu.ac.za/studenthousing](http://www.nmmu.ac.za/studenthousing) for more exciting and current updated information.



STUDENT HOUSING		
Central Admissions Office	For All Residence Enquiries & Applications	041 504 1415 041 504 3690
Campus	Name of residence	Contact numbers
South	Xanadu (first-year males)	Manager: 041 504 4547
	Unitas Main (senior males)	041 504 2405
	Unitas Annex (senior females)	041 504 2405
	Melodi (first-year females)	041 504 2402
	Veritas (senior females)	041 504 2485
	Renaissance Postgraduate Student Village (mixed gender)	Manager: 041 504 3941
North	Lebombo (Junior females)	Manager: 041 504 9107
	Letaba (Junior males)	Manager: 041 504 3049
	Sanlam Student Village	
	Indwe (Senior females)	Manager: 041 504 4506
	Ikamva (Senior males)	Manager: 041 504 4746
	Protea (mixed gender)	Manager: 041 504 3572
Second Avenue	Oceana (separate housing for males & females)	Manager: 041 504 3839
George	Residence Halls	Manager: 044 801 5034
	Residential Houses	Manager: 044 801 6136

Call the relevant Manager for general enquiries or visit our website: [nmmu.ac.za/studenthousing](http://nmmu.ac.za/studenthousing)

### Off-campus accommodation

Students requiring off-campus accommodation may call:		
Campus	Contact person	Contact numbers
Port Elizabeth	E-mail: <a href="mailto:offcampus.accommodation@nmmu.ac.za">offcampus.accommodation@nmmu.ac.za</a>	Tel: 041 504 4735/6 Fax: 041 504 9661 082 416 3673 (emergencies)



## Arts and Culture

<b>South Campus:</b>	041 504 2508
<b>George Campus:</b>	044 801 5029

Arts and Culture is a vibrant unit that makes a substantial contribution to the enhancement of your university experience, contributing to your holistic development and enrichment of campus life. The department provides you with the opportunity to express your talents by joining a wide range of interactive, cultural and active societies. These societies are diverse and include performing arts, dancing, music, drama and choirs.

## Campus Health Service

<b>South Campus:</b>	041 504 2174
<b>North Campus:</b>	041 504 1149
<b>George Campus:</b>	044 801 5062
<b>Missionvale Campus:</b>	041 504 1374
<b>Second Avenue Campus:</b>	041 504 3762

Medical assistance is available on your campus. When you are not feeling well or are in need of information about any health-related issue, visit Campus Health Services. A comprehensive primary health care service is available on every NMMU campus. Various free services are available e.g. HIV testing and treatment, contraceptives, etc. All services are provided by registered health care professionals. Please phone the numbers above to make an appointment to consult with us.

## Centre For Teaching, Learning & Media (CTLM)

Our vision is

- ▶ To support and challenge students to develop academic strategies and behaviours in order to become confident, independent and successful learners.
- ▶ To create learning communities that will connect, collaborate, co-create and help you become co-responsible towards your academic success.
- ▶ To support student academic development through programmes such as SI training, How2 buddy training, mentor and tutor training, and ongoing Keys to success sessions.

Our office is located on North campus, R Block, R106. Contact Ms Ronelle Plaatjes on telephone number 041 - 504 9055



# Co-Curricular Record



While in University, it is important to not only achieve your goals related to your academics, but also to develop yourself in ways that will help you be a potential employee that employers want to hire. You are encouraged to develop yourself in 16 key areas believed to be traits attractive to employers, both locally and globally. These learning outcomes include:

Whether it be through campus leadership positions like How2 Buddies, BtC and Res Mentors or involvement in experiences like societies or community involvement sites, co-curricular activities provide you opportunities in which you can develop these key skills. Additionally, you can receive formal recognition for the learning achieved through these out-of-the classroom activities with the NMMU Co-Curricular Record (CCR). The CCR serves as a companion to your Academic Record and formally acknowledges your participation in approved co-curricular activities, including the learning outcomes achieved through participation. It is never too early to start developing yourself for your future career. For more information on the CCR, please contact Jennifer Winstead at [Jennifer.Winstead@nmmu.ac.za](mailto:Jennifer.Winstead@nmmu.ac.za).

## NMMU Contact Centre

041 504 1111

This one-stop information hub will handle enquiries on study programmes for prospective and current students, support admissions processes, registration support, student account enquiries, information on exam rules; venues and dates and time, graduation support, access assessment bookings, student

orientation, student records and general university and faculty support in directing enquiries to the correct department or employee.

[info@nmmu.ac.za](mailto:info@nmmu.ac.za) • [www.nmmu.ac.za](http://www.nmmu.ac.za)

## Financial Aid

The Financial Aid office is there to assist students financially. Not all students qualify for assistance and financial aid is granted on the basis of certain financial and academic criteria. If you would like to apply for financial aid, please visit one of the following offices:

### FINANCIAL AID OFFICES

Campus	Office	Telephone
North	New Admin Building	041 504 3096
Missionvale	Building G38	041 504 1242
George	Finance Office	044 801 5098/5563

## Do you know about our Scholar Merit scheme?

Scholar merit is an automatic award. It is based on your final Matric or National Senior Certificate results and is calculated according to a point system. For enquiries please phone the Financial Aid offices or visit our university website ([www.nmmu.ac.za](http://www.nmmu.ac.za)) for further information pertaining to bursaries & our student merit awards.

## Questions about your student fees or account?

If you are not sure about the financial status of your student account, please visit the Student Fees Accounts department. Make sure you have checked the due dates for payment of accounts and cancellation of modules.

## How does not paying your account affect you?

- ▶ You may not be allowed to re-register
- ▶ Your exam results / diploma / degree may be withheld
- ▶ Your account may be referred to external debt collectors with costs
- ▶ You may be evicted from residence.

## Financial planning

Ensure that you have sufficient money on arrival as your bursary might not cover certain expenses such as food, transport and rent. You must have cash for services like printing and photocopying throughout the year. Please read all documentation sent to you by the Financial Aid office. If you are unsure about anything, please contact them. It is important to come prepared.

## Graduate Placement and Co-operative Education

The following offices operate on the South and North campuses to assist with the placement of students for:

- ▶ Permanent employment (for graduates)
- ▶ Experiential learning
- ▶ Service learning
- ▶ Internships and learnerships
- ▶ Internal student assistant positions
- ▶ Ad Hoc placements

Offices	Contact person
South Campus ground floor, main building, Graduate and Student Placement	041 - 504 2951
North Campus – R block, room 12, Co-operative Education and Service Learning	041 - 504 3540



Join our Facebook Page @ NMMU  
Graduate and Student Placement

## HIV/AIDS Unit

### NMMU South Campus

**Director:** Dr Rosemary Chimbala Kalenga  
041 504 2344

**Admin assistant:** Anri van der Merwe  
041 504 2876

The unit strives to be recognised for its leadership role in driving a sustainable comprehensive response to mitigate the health, and socio-economic impact of HIV & Aids on students, staff and the broader community through governance, teaching and

learning, research, community engagement and service provision.

Programmes developed, supported or facilitated by the unit are informed by evidence-based research and have a comprehensive approach encompassing the domains of prevention, treatment, care and support.

Local and international students are encouraged to enquire about and become involved in the various research projects that the unit undertakes.

## Library and Information Services

<b>South Campus:</b>	041 504 2281
<b>North Campus:</b>	041 504 3410
<b>George Campus:</b>	044 801 5004
<b>Second Avenue Campus:</b>	041 504 3851
<b>Missionvale Campus:</b>	041 504 1269
<b>Business School:</b>	041 504 2044

NMMU has six libraries, five of which are situated on the Port Elizabeth campuses, and one on the George campus.

All registered students and staff at NMMU are entitled to free membership of the Library and Information Services (LIS). Students must present their student cards annually at the Circulation Desk to register as library users.

### Registered library users have access to the following services at all libraries:

- ▶ Short loan collection of books, articles and class notes that are in high demand
- ▶ Study collection with multiple copies of prescribed textbooks
- ▶ Inter-branch loans of library material between the different campus libraries
- ▶ Interlibrary Loans (This service is only available to registered masters and doctoral students and staff)
- ▶ Computer work stations for accessing Online Library Catalogue, full-text electronic databases and online journals
- ▶ Assistance with and training in finding information for assignments and research
- ▶ Self-service photocopiers/printers and areas for reading, studying, viewing and listening

A range of Library and Information Services Guides, Posters and the Library Website ([library.nmmu.ac.za](http://library.nmmu.ac.za)) provide further information about services, facilities and information resources.



## Office for International Education

### NMMU South Campus

Tel: 041 504 2161

E-mail: [international@nmmu.ac.za](mailto:international@nmmu.ac.za)

[www.international.nmmu.ac.za](http://www.international.nmmu.ac.za)

[www.facebook.com/NMMUInternationalOffice](http://www.facebook.com/NMMUInternationalOffice)

The NMMU Office for International Education (OIE) is on South Campus. Its main objectives are to comprehensively internationalise the campus and to bring the benefits of internationalisation to local students and the local community by establishing mutually beneficial partnerships with like-minded universities across the globe. All this is done to build global links for our university, add to NMMU's diversity and provide both our local and international students with the opportunity to extend their academic, research and social networks beyond borders.

The OIE assists international students and visitors to feel welcome and looked-after during their time at NMMU. In addition, the OIE provides study-abroad opportunities to South African second- to final-year students registered at NMMU.

The OIE thrives on building relationships and strongly objects to acts of xenophobia. It encourages all students to appreciate diversity, and for this reason facilitates various fun food and cultural days such as Africa Day, Indian Day, Chinese Day and more at the on-campus restaurant, Rendezvous Campus Cafe.

### Services offered by the OIE:

#### International student finance:

- ▶ Facilitates payment of fees, membership and accommodation
- ▶ Cheque requests

#### International student admissions:

- ▶ Provides documentation for visa renewal

- ▶ Liaises with faculty, residences and departments at NMMU on behalf of our international students/ guests
- ▶ Assists with student academic and wellness support

#### Engagement:

- ▶ Cultural functions and excursions
- ▶ Incoming short programmes
- ▶ Community service
- ▶ Research

#### Marketing:

- ▶ Recruitment of international students to NMMU programmes
- ▶ Promoting opportunities abroad for South African students
- ▶ Management of international partnerships and student mobility

International student orientation – please refer to this booklet and your enclosed programme

## Peer Helping

<b>North Campus:</b>	041 504 3222
<b>South Campus:</b>	041 504 2511
<b>Second Avenue Campus:</b>	041 504 3854
<b>Missionvale Campus:</b>	041 504 1106

Peer helping is based on the well-researched fact that students often seek out their friends when they experience frustrations, concerns, or when they have to make decisions. The Peer Help Programme equips carefully selected and trained students to further develop and refine their natural helping skills. Peer Helpers get trained and supervised to provide listening, understanding and support to fellow students (their peers) – and to refer them to available resources. They are also provided with opportunities to put this training to practice by assisting other students in decision-making on matters such as life-style enhancement, career development and employability, as well as learning and academic skills. Peer helpers can also assist and empower students to deal with issues related to loneliness, problem relationships and health (such as HIV/Aids-issues). The ultimate aim of Peer Helping is to assist students in creating beneficial living and learning environments, making their university life as meaningful and enjoyable as it is meant to be!



# Postal Services

## Mail items:

Mail items for students in residence will be accepted, sorted and delivered to the different residences.

## Addresses for residences:

Unitas – PBag 6054, Port Elizabeth, 6000

Melodi – PBag 6057, Port Elizabeth, 6000

Veritas – PBag 6053, Port Elizabeth, 6000

Xanadu – PBag 6056, Port Elizabeth, 6000

Post Grad Student Village – PO Box 1600, Port Elizabeth, 6000

Oceana Residence – PO Box 13357, Humewood, 6013

Sanlam Student Village – PBag X6011, Port Elizabeth, 6000

Lebombo Residence – PBag X6011, Port Elizabeth, 6000

Letaba Residence – PBag X6011, Port Elizabeth, 6000

## Courier items:

Courier items or parcels addressed to students in the residences will be kept in safe custody. Notifications will be sent to the student by e-mail to inform the student where to collect the item. Proof of identification must be submitted upon receiving the item.

# Sexual harassment

NMMU is firmly committed to providing an environment that fosters mutual respect and is free from all forms of discrimination and harassment, including sexual harassment. To this end a sexual harassment policy is in place that governs the prevention and resolution of sexual harassment, behaviour which is not tolerated by the university.

Any member of the NMMU community who experiences sexual harassment is encouraged to express his / her complaint without fear of prejudice. The allegation will be investigated and a decision taken on the most appropriate course of action. Strictest confidentiality will be maintained.

## Where to go for help:

### The Campus Health Service on your campus:

South 041 504 2174

North 041 504 1149

Second Ave 041 504 3762

Missionvale 041 504 1374

George 044 801 5062

# Sport

## “Success in Sport, Success in Academics, Success in Life”

While the primary function of NMMU is academic, the value of the holistic development of students and establishing of a culture of participation and competition is central to the institution’s focus on the well-being of students.

Madibaz Sport offers a wide variety of competitive and recreational sport programmes for students and staff, as well as for the wider university community. These provide opportunities to participate in sport and recreation ranging from informal and social games for fun and enjoyment, to highly competitive leagues where skills are tested against the best in the province and country. In addition, through the various high performance programmes and academies of sport, NMMU plays a major role in the process of developing elite and potentially elite players.

Athletics Athlons (tri-, bi-, du- and biathlon) Basketball Chess Cricket Cycling	Golf Hockey Judo Karate Netball Rugby Rock climbing*	Rowing Shooting* Soccer Squash Surfing Swimming Table tennis	Tennis Underwater hockey Volleyball Water polo Fitness and aquatics Centre
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\* George Campus only

Madibaz Sport provides club members with excellent sport facilities, scientifically-based coaching programmes and organisational and administrative support.

**For an application form or more information contact the Madibaz Sport (formerly the Sport Bureau) at:**  
Port Elizabeth: 041- 504 2165 or George: 044 – 801 1511





## Student Counselling, Career and Development Centre (SCCDC)

<b>George Campus:</b>	044 801 5051 / 801 5168
<b>South Campus:</b>	041 504 2511
<b>North Campus:</b>	041 504 3222
<b>Second Avenue Campus:</b>	041 504 3854
<b>Missionvale Campus:</b>	041 504 1106

### Who are we?

We are professionally qualified and experienced Student Counsellors who are registered psychologists and educators. Our team also includes supervised national and international graduate interns-in-training. A team of Peer Helpers (students trained in communication and helping skills) is also available to support you.

### We offer you:

- ▶ A free, private, confidential, individual professional counselling service
- ▶ Numerous group programmes presented in collaboration with your lecturers, other staff and Peer Helpers and packaged in relation to: academic issues, career choice and planning, wellness and personal, social and emotional concerns
- ▶ An Orientation Programme for new students
- ▶ A variety of self-help pamphlets, web-based materials and DVDs on most of the topics mentioned above.

## Student Governance and Development

<b>North Campus:</b>	041 504 3229
<b>South Campus:</b>	041 504 3351
<b>Second Avenue Campus:</b>	041 504 3894
<b>Missionvale Campus:</b>	041 504 1235
<b>George Campus:</b>	044 801 5029

This department contributes towards the holistic development of students. Its core functions are the training and development of student leadership, the coordination of student life and events and supporting student governance structures such as the Student Representative Council (SRC). All students are invited to join a society of choice; the 76 societies are categorised as academic, religious, developmental, social responsibility and political.

# BtC – Beyond the Classroom Leadership Development

The leadership training and development unit of Student Governance and Development (SGD) believes that all students, (not just those who hold formal leadership positions) are potential leaders.

This unit offers workshops that assist in the development of creative, independent, community-minded students who will contribute towards a positive living and learning community and assist in the creation of a vibrant student life and experience at NMMU. Join the Beyond the Classroom (BtC) Leadership programme which starts early in March. Contact [kelliott@nmmu.ac.za](mailto:kelliott@nmmu.ac.za) (041 504 3470) for further details.

## Students with disabilities

**NMMU South Campus:** 041 504 2313  
**E-mail:** [disability@nmmu.ac.za](mailto:disability@nmmu.ac.za)  
Embizweni, ground floor, office number 57

NMMU would like to ensure that students with disabilities do not experience unfair discrimination due to their particular challenges. This unit strives to ensure that reasonable accommodation, reasonable adjustment concerning accessibility, examinations and other academic concessions are made to meet your needs. Services currently available include portable devices for recording of study materials and enhancing quality of hearing devices, on-loan wheelchairs for hard-to-negotiate areas, special work areas in the libraries and general computer laboratories equipped with magnification and scanning software, and a wheelchair-friendly vehicle to assist with specific transportation needs.

As every case needs to be individually assessed, please register your special needs with the university's Disability Unit as soon as possible, preferably the year prior to registration and application. At your first appointment you will need to provide medical documentation from an appropriate professional. The goal of the consultations between students and the Disability Unit is to identify the impact of disability on the student and to maximize opportunities for independent participation.

### **We offer:**

- Confidential, professional individual consultation sessions
- Workshop and information sessions for students
- A link to support organisations and networks relevant to your disability
- Training on assistive devices and software

Familiarise yourself with NMMU's Policy on Persons living with Disability, copies of which are available at this unit or on the NMMU Portal. Bursaries for students with disabilities are available on an annual basis, upon application through the Financial Aid Office.

## Supplemental Instruction

### All faculties and George campus:

Liesl Smith: 041 504 2118

### What is SI?

SI is a student academic assistance programme that increases student performance and retention. The SI facilitators are senior students themselves, who have successfully completed the course concerned. They offer regular, out-of-class, peer-facilitated sessions after attending the lectures. The programme is offered to all students in the selected courses, predominantly at first-year level.

### Where is it offered?

SI is currently only available in selected courses at the South, North, Second Ave, Missionvale and George campuses. Departmental notice boards and lecture announcements will tell you where to find your sessions. You can also find out more from 10 -0115/17 (M&P Building), South Campus.

## The University Shop corporate gift and clothing store

### Sanlam Student Village (Main Store):

shop@nmmu.ac.za or 041 504 4371

Mon - Fri 09:00 - 15:30

### Missionvale Student Centre:

shopmv@nmmu.ac.za or 041 - 504 1369

Tue - Thur 11:00 - 13:00

The University Shop is a project of the NMMU Alumni Association and was established as a brand development tool. By wearing NMMU branded items, students, staff, alumni and friends can show their affinity and support for the institutional brand. You can visit the one-stop shop for all NMMU branded clothing, bags, folders and stationery. The best sellers include hoodies, backpacks, caps, golf and t-shirts and pens.

## Writing Centres

### South Campus: Room 12, Building 10,

Lower Ground Floor: 041 504 2686.

Linda.Mostert@nmmu.ac.za

Room 14, Building 10, Lower Ground Floor:

041 504 2927. Gino.Fransman@nmmu.ac.za

### Second Avenue Campus: Room 015, Building 410:

041 504 3773. Shena.Lamb@nmmu.ac.za

**George Campus:** Room 003, Mopani Building,  
Saasveld Road: 044 801 5105.

Shann.Kieswetter@nmmu.ac.za

Consultants in the Writing Centres work with your lecturers on the teaching and learning of the different kinds of writing as well the audience, purpose, structure and style of each.

Once they have agreed a writing development strategy with your lecturer, you can phone or email them for an appointment or can email your draft writing to them for advice and feedback.

To email your draft to them, go to your NMMU Student Portal and click on their logo to get to the website. At the bottom of the first page, click 'Fill in the registration form' and, after completing the form, upload your draft (with your lecturer's instructions).








Writing Centres do not offer an editing service. If you need an editor, there is a list of editors (with details of how much they charge) on our website.



# Faculties @ NMMU

## In which faculty are you studying?

Faculties appear in alphabetical order as follows:

-  Arts
-  Business and Economic Sciences
-  Education
-  Engineering, the Built Environment and Information Technology
-  Health Sciences
-  Law
-  Science

1. Find the course / programme to which you have been admitted.
2. Take note of the faculty within which your course / programme is offered.
3. Take note of the campus on which your course / programme will run (some faculties are split across campuses).

**It is important that you attend the Welcoming Ceremony scheduled for your faculty.**

## VENUES @ NMMU EXPLAINED

Venue numbers are indicated by either 6 or 7 digits: the first two or three digits indicate the building number; the middle two digits indicate the floor level; and the last two digits indicate the room number.

**For example:**

<b>35 0040</b>	building 35; ground floor; room 40
<b>123 0007</b>	building 123; ground floor; room 7
<b>261 0132</b>	building 261; first floor; room 32

Some venues on South Campus also have names, for example, Embizweni (building 9), Old Mutual (building 4) and Sanlam (building 5), while some are referred to by the main academic programme offered there, for example, Music (building 10), Media and Psychology (building 7), Education (building 11), new HMS and Dietetics (building 125).

At North, Second Avenue and Missionvale campuses, venues were previously named after letters of the alphabet, for example, A - M at North; X, Y, Z at Second Avenue; and A, B and DD at Missionvale. Though sometimes still referred to by letters, they have been changed to only numbers, for example, M-block at North Campus is now 261.



# Welcoming Ceremonies

Saturday 21 January 2017

## **Vice-Chancellor's Address**

9:00 – 10:00

## **Dean's Address**

## **Faculty Meet and Greet**

10:00 – 12:00

(some may start at 10:30 to allow time to move to faculty venues)

**Detailed faculty programmes for the  
Welcoming Ceremony and Faculty Meet & Greet follow**



# Overview of the Faculty of Arts

<b>FACULTY OF ARTS</b> <i>Creating tomorrow</i>	
SOUTH CAMPUS	
<b>School of Music, Art and Design</b> Department of Music	All Music programmes
<b>School of Architecture</b> Department of Architecture Department of Architectural Technology & Interior Design	BAS (Architecture) NDip Architectural Technology NDip Interior Design
<b>School of Language, Media and Culture</b> Dept of Applied Language Studies Dept of Journalism, Media Studies & Philosophy Dept of Language & Literature Dept of Public Relations & Communication Studies	BA MCC (Media, Communication & Culture) NDip Journalism NDip Public Relations Management
<b>School of Governmental and Social Sciences</b> Dept of Political & Governmental Studies Dept of Sociology & Anthropology	BAdmin (Public Administration) BA
NORTH CAMPUS	
<b>School of Music, Art and Design</b> Dept of Art and Design: Introductory Studies Department of Studio Arts Department of Applied Design	Bachelor of Visual Arts
SECOND AVENUE CAMPUS	
<b>School of Governmental and Social Sciences</b> Dept of Political & Governmental Studies	NDip Public Management *(including extended programme)
<b>School of Music, Art and Design</b> Department of Studio Arts Department of Applied Design	Bachelor of Visual Arts





# Faculty of Arts

## Welcoming Ceremony and Faculty Meet & Greet Programme

### Welcoming Ceremony

Saturday 21 January 2017  
**Second Avenue Auditorium, Second Avenue Campus**

9:00 – 10:00  
**Vice-Chancellor's Address**

### Faculty Meet and Greet

10:00 – 10:30  
**Dean's Address**  
**Second Avenue Auditorium, Second Avenue Campus**

11:00 – 12:00  
**Departments/Schools breakaway**  
 Venues indicated below

<b>BA General</b>	Remain in 2nd Avenue Auditorium
<b>BA MCC</b>	Building 425, Ground floor, Room 03, 425 0003 (New venue)
<b>Journalism</b>	Building 410, Ground floor, Room 03, 410 0003 (Y003)
<b>Public Relations</b>	Building 411, Ground floor, Room 11, 411 0011 (Z011)
<b>BAdmin &amp; Public Management Including degree and diploma</b>	Building 411, Ground floor, Room 15, 411 0015 (Z015)
<b>BVA Bachelor of Visual Arts</b>	Building 410, Ground floor, Room 08, 410 0008 (Y008)
<b>BAS Bachelor of Architectural Studies</b>	Building 411, First floor, Room 15, 411 0115 (Z115)
<b>Dip Architectural Technology Dip Interior Design</b>	Building 411, Second floor, Room 15, 411 0215 (Z215)
<b>Music</b>	Building 411, Ground floor, Room 06, 411 0006 (Z006)

# Overview of the Faculty of Business and Economic Sciences

## FACULTY OF BUSINESS AND ECONOMIC SCIENCES

*Managing tomorrow*

### SOUTH CAMPUS

#### BCom

General; General Accounting; Accounting; Industrial Psychology and Human Resource Management; Computer Science and Information Systems; Information Systems and Accounting; Information Systems and Auditing; Information Systems and Business Management; Marketing Management; Law; Economics & Statistics; Financial Planning; Logistics and Transport Economics

#### BCom in Accounting Science

(Accounting and Business Management / Economics)

(Accounting and Law)

(Accounting and Computer Science & Information Systems)

#### BA Human Resource Management

### SECOND AVENUE CAMPUS

Diploma in Accountancy

Diploma in Economics

Diploma in Financial Information Systems

Diploma in Human Resources Management

Diploma in Human Resources Management Extended Programme

Diploma in Inventory & Stores Management

Diploma in Logistics

Diploma in Management

Diploma in Marketing

Diploma in Tourism Management

### MISSIONVALE CAMPUS

BA in Development Studies

Diploma in Management

Extended Programmes for the following qualifications:

BCom

Diploma in Economics

Diploma in Logistics

Diploma in Management

Diploma in Marketing

Diploma in Tourism

Higher Certificate in Business Studies

Higher Certificate in Accountancy

# **Faculty of Business and Economic Sciences Welcoming Ceremony and Faculty Meet & Greet Programme**

## **Welcoming Ceremony**

**Saturday 21 January 2017**

**Vodacom Indoor Sports Centre, South Campus**

**09:00 – 10:00**

**Vice-Chancellor's address**

## **Faculty Meet & Greet**

**Vodacom Indoor Sports Centre, South Campus**

**10:00 – 11:00**

**Dean's Address**

**11:00 – 12:00**

**Departmental/School Breakaway**

**Venues to be announced at the ceremony**



# Overview of the Faculty of Education

## FACULTY OF EDUCATION

*Guiding tomorrow*

### SOUTH CAMPUS

B Ed (FP) Foundation Phase  
B Ed (IP) Intermediate Phase – Language Option OR  
Maths and Science Option  
B Ed (FET) Further Education & Training – Economic & Management Sciences OR  
Natural Sciences

## Faculty of Education Welcoming Ceremony and Faculty Meet & Greet Programme

### Welcoming Ceremony

Saturday 21 January 2017

**Vodacom Indoor Sports Centre, South Campus**

09:00 – 10:00

**Vice-Chancellor's address**

**Venue 123 0007**

10:30 – 11:00

**Dean's Address**

**Faculty Meet & Greet**

11:30 – 12:30



# Overview of the Faculty of Engineering, the Built Environment and Information Technology

<b>FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT &amp; INFORMATION TECHNOLOGY</b> <i>Technology for tomorrow</i>	
<b>NORTH CAMPUS</b>	
School of Engineering	NDip Electrical Engineering (Extended programme) NDip Civil Engineering NDip Electrical Engineering NDip Industrial Engineering NDip Mechanical Engineering NDip Operations Management BEng Mechatronics
School of the Built Environment	NDip Building BSc Construction Economics: Quantity Surveying with Financial & Business Management BSc Construction Studies Bachelor of Human Settlement Development
School of Information and Communication Technology (ICT)	HCert IT (User Support Services) NDip Information Technology (Software Development) NDip Information Technology (Communication Networks) NDip Information Technology (Support Services)
<b>MISSIONVALE CAMPUS</b>	
Applied Informatics	HCert IT (User Support Services)



# Faculty of Engineering, the Built Environment and IT

## Welcoming Ceremony and Faculty Meet & Greet Programme

**Welcoming Ceremony**  
 Saturday 21 January 2017  
**Goldfields Auditorium, North Campus**

09:00 – 10:00  
**Vice-Chancellor's address**

**Faculty Meet & Greet**  
 10:00 – 10:30  
**Dean's Address**  
**Goldfields Auditorium, North Campus**

11:00 – 12:00  
**Departmental/School Breakaway**  
 Venues indicated below

Civil Engineering	261 0222 (M222)
Electrical Engineering	New Engineering Venue – Auditorium 276 0003
Industrial Engineering	New Engineering Building – Sweat Lab 276 0025
Mechanical Engineering	207 0001 (N1)
Mechatronics	207 0101 (N2)
Building and Human Settlement Development	261 0154 (M154)
Construction Studies	204 0116 (C116)
Construction Economics (Quantity Surveying)	261 0141 (M141)
School Of ICT	Goldfields Auditorium, North Campus

# Overview of the Faculty of Health Sciences

<b>FACULTY OF HEALTH SCIENCES</b> <i>Caring for tomorrow</i>	
SOUTH CAMPUS	
Human Movement Science	BHMS (Human Movement Science)
Human Movement Science	NDip Sport Management
Dietetics	BSc Dietetics
Pharmacy	BPharm; Higher Certificate in Pharmacy Support; Advanced Certificate in Pharmacy Technical Support
Psychology	BA (Psych)
Environmental Health and Social Development Professions	Bachelor Social Work
NORTH CAMPUS	
Nursing Science	Bachelor of Nursing Science
Emergency Medical Care	BEMC
Medical Laboratory Sciences	NDip Biomedical Technology (Phasing out) Bachelor of Health Science: Medical Laboratory Science
Radiography	NDip Radiography (Phasing out) Bachelor of Radiography in Diagnostics
Environmental Health and Social Development Professions	NDip Environmental Health (Phasing out) Bachelor of Environmental Health
MISSIONVALE CAMPUS	
Bachelor of Nursing Science Extended Programme	



# Faculty of Health Sciences

## Welcoming Ceremony and Faculty Meet & Greet

**Welcoming Ceremony**  
 Saturday 21 January 2017  
**Venues indicated below**  
 09:00 – 10:00  
**Vice-Chancellor's address**

**Faculty Meet & Greet**  
 10:00 – 10:30  
**Dean's Address**  
 Same venues as for the Vice-Chancellor's address  
 11:00 – 12:00  
**Departmental Breakaway**  
 Venues indicated below

Department	Venues for Vice-Chancellor's Address and Dean's Address	Venues for Departmental Breakaway
Psychology	35 0040, South Campus	35 0040, South Campus
Social Development	35 0040, South Campus	35 0027, South Campus
Pharmacy and Higher Certificate in Pharmacy Support	12 0288 and 12 0264/65 South Campus	12 0288 and 12 0264/65 South Campus
HMS	123 0026, South Campus	123 0026, South Campus
Sport Management	123 0026, South Campus	35 0017, South Campus
BSc Dietetics	123 0026, South Campus	35 0018, South Campus
Nursing	Conference Centre, North Campus	Conference Centre, North Campus
Emergency Medical Care (EMC)	Senate Hall, North Campus	Senate Hall, North Campus
Bachelor of Health Science: Medical Laboratory Science	207 0101 (N2), North Campus	202 0120 (A120) North Campus
Bachelor of Radiography in Diagnostics	207 0101 (N2), North Campus	202 0028 (A28) North Campus
Bachelor of Environmental Health	207 0101 (N2), North Campus	202 0027 (A27) North Campus



# Overview of the Faculty of Law

<b>FACULTY OF LAW</b> <i>Defining tomorrow</i>
<b>SOUTH CAMPUS</b>
LLB BA LAW LLB Extended programme
<b>MISSIONVALE CAMPUS</b>
Higher Certificate in Criminal Justice

## Faculty of Law Welcoming Ceremony and Faculty Meet & Greet

**Welcoming Ceremony**  
Saturday 21 January 2017  
**Venue 123 0002**

09:00 – 10:00  
**Vice-Chancellor's address**

10:00 – 10:30  
**Dean's Address**

11:00 – 12:00  
**Faculty Meet & Greet**



# Overview of the Faculty of Science

<b>FACULTY OF SCIENCE</b> <i>Discovering tomorrow</i>
<b>SOUTH CAMPUS</b>
BSc (General) BScIS (Computer Science & Information Systems) BSc (Human Movement Science and Biochemistry) BSc Extended Programmes
<b>NORTH CAMPUS</b>
NDip: Analytical Chemistry NDip: Polymer Technology NDip: Agricultural Management NDip: Game Ranch Management NDip: Chemical and Process Technology

## Faculty of Science Welcoming Ceremony and Faculty Meet & Greet

<p><b>Welcoming Ceremony</b>                      Saturday 21 January 2017  <b>Auditorium, South Campus</b>                      09:00 – 10:00  <b>Vice-Chancellor's Address</b></p> <p><b>Faculty Meet &amp; Greet</b>                      10:00 – 10:30  <b>Dean's address</b></p> <p>11:00 – 12:00  <b>Departmental/School Breakaway</b>                      Venues indicated below</p>	
<b>BSc</b>	Auditorium
<b>Analytical &amp; Polymer Technology</b>	5 0003, South Campus
<b>Agriculture &amp; Game Ranch Management</b>	5 0007, South Campus
<b>Chemical and Process Technology</b>	5 0005, South Campus

# Useful contact details @ NMMU

## North (N), South (S), Second Ave (2nd Ave) and Missionvale (M) campuses

What	Contact	Room	Tel: 041 -
<b>Absence from class or tests</b>	<b>Your course lecturer</b>		
<b>Absence from examinations</b>	Contact the Exams Office:  Examinations Office (N) Examinations Office (2 <sup>nd</sup> Ave) Examinations Office (M) Postgraduate Examinations (N)	Heinz Betz Hall	504 1210 504 3876 504 2512 504 9968
<b>Academic problems</b>	1. Your course lecturer 2. Head of Department 3. Dean of Faculty 4. Faculty Administrators 5. Centre for Teaching and Learning 6. Student Counselling 7. Supplemental Instruction		Refer to Caring for You for contact details
<b>Accommodation</b>	For all residence enquiries and applications	Central Admissions Office	504 1415
<b>Accounts (Payments &amp; Queries)</b>	Cashier (S) Student Accounts (S) Cashier (N) Cashier (2 <sup>nd</sup> Ave) Cashier (M)	01 OG Foyer 01 OG Foyer Main Entrance Foyer D28 – D31	504 2513 504 4364 504 3224 504 3838 504 1287
<b>Admissions</b>	Central Admissions Office		504 1415
<b>Assignment Writing</b>	Writing Centre on your campus		Refer to Caring for You for contact details
<b>ATM</b>	Nedbank  First National Bank  Standard Bank	On campus, next to Kraal (S); next to Food Court (N)  On campus, next to Kraal (S) and Sanlam Student Village, University Way On campus, next to Kraal (S)	
<b>Banks</b>	ABSA Nedbank First National Standard Bank	Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre On campus (S): next to Kraal	
<b>Biokinetics Centre</b>	Reception (S)	New HMS building (Building 125)	504 2603
<b>Books &amp; Stationery</b>	Van Schaik's Summerstrand Van Schaik's Second Ave Van Schaik's Missionvale Rehab Books and Technology CNA Pick 'n Pay (Supermarket)	Student Village (University Way) Ground Floor, Main Building Technical Services (M) South and Second Avenue campuses Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre	
<b>Centre for Admission and Access Research (CAAR)</b>		Embizweni next to Student Counselling	504 2918

<b>Campus Health Service</b>	South North Second Missionvale George		504 2174 504 3364 504 2955 504 1374 044 801 5125
<b>Computer access</b>	Your student card will be activated on registration day.		
<b>Contact Centre</b>		North Campus	041 504 1111
<b>Cultural activities Arts &amp; Culture Cultural Activities</b>	Main Office Mr Michael Barry (S) Student Societies (S)	1 1611 1 1611	504 2508 504 2566 504 2955
<b>Please note the NMMU Choir falls under the Marketing Dept.</b>			
<b>Disability Unit</b>	South Campus	9 0009	504 2313
<b>Doctors/dentists</b>	Consult Campus Health Services		
<b>Emergencies (all hours)</b>	Security (S)  Security (N) Security (2 <sup>nd</sup> Ave) Security (M)		504 2342 / 2482 (9999 from campus) 504 3636 / 3483 504 3710 504 1231 / 1439
<b>Financial Aid Office</b>	Bursaries and loans (N)  Bursaries and loans (M)	Opposite Admissions	504 3182(NSFAS) 504 1242 (Missionvale)
<b>Food</b>	Kraal (student cafeteria) (S) Rendezvous (S) Van's Tuck Shop (S)  Food Court (N)  Cafeteria (M) Residence dining hall Supermarkets	Below library Below International Office Behind stairs in front of Main Building  Near Goldfields Auditorium  Arena At residences Village Shopping Centre	
<b>Help Desk</b>	South Embizweni, ground floor		504 2208
<b>Graduate Placement &amp; Co-operative Education</b>	South North Second Ave	Embizweni, ground floor, opposite cashier	504 2619 504 3540
<b>International Student Enquiries</b>	Office for International Education (S)	Goldfields (S) 87 01 05	+27 41 504 2161
<b>Library</b>	General enquiries (S) General enquiries (N) General enquiries (2 <sup>nd</sup> Ave ) General enquiries (M)		504 2294 / 4315 504 3410 / 3409 504 3851 504 1269

<b>Lost Property</b>	Lost property (S) Campus control (M)	Security Security	504 2482 504 1231
<b>Post Office and NMMU Postal Services</b>	NMMU Post Office (S) NMMU Post Office (N) NMMU Post Office (M)	Main Building, Lower Ground K-Projects 007 D006	
<b>Sport</b>	Sport Bureau (S) Director: Sport (S) Facilities Consultant (S) Sport Manager (M)	Sport Centre Sports Bureau Sports Bureau Arena	504 2165 504 3505 504 2555 504 1244
<b>Student Counselling, Career &amp; Development Centre</b>	South Campus North Campus Second Ave Campus Missionvale Campus	9 0002 D Block Y001 D124	504 2511 504 3222 504 3854 504 1106
<b>Student Records</b> (academic records, progress reports, change of address, etc)	Student Records (S)	9 0142	504 4699 504 4112
<b>Student societies and clubs</b>	Karen Snyman	Goldfields (S) 86 0020	504 3561
<b>Student interests</b>	SRC	Goldfields (S) 86 0013	504 2172
<b>Switchboard</b>	All Port Elizabeth campuses		504 1111
<b>University Shop</b>	Sanlam Student Village (S)		504 4371

Most of these will be pointed out on the campus tour organised as part of the **how2@nmmu** programme for first-year students.



# Societies at NMMU

Religious societies	
Anglican Society	ACTS (Catholic)
Wells of Life	Methsoc (Methodist)
Muslim Student Association	His People/ Livewire
Chi -Alpha Campus Ministries	Believers Love World
20Twenty destiny	Christian Students Association
Students Christian Organization (SCO)	Family Christian Fellowship
Jesus Dominion International	Forward in Faith
Word of Life Church	His People (Livewire)
TASA (Twelve Apostles)	Jesus Arena
Lighthouse Chapel International	NACCS (New Apostolic)
RUCC Force	God's Revival Movement
SDASM (Seventh Day Adventist Student Association)	Zion Christian Student Fellowship
Campus Crusade for Christ	Complete in Christ
Political societies	
PASMA ( Pan Africanist Students Of Azania)	DASO (DA Student Movement)
SASCO (SA Student Congress)	EFFSC (EFF Student Command)
Developmental societies	
ABASA (Advancement of Black Accounting Students)	BMF (Black Management Forum) NMMU Chapter
AIIESEC	Students Alumni Society
Amnesty International	ISACA
BLA (Black Lawyers Association)	Breakthrough Society
Elequor Knights (LGBTI awareness)	Embo Movement (tutoring)
GCI (Green Campus initiative)	Enactus (Entrepreneurship)
Glam Squad (Modelling and Grooming)	Peer Helper Society
Golden Key Society	Masifunde
The Creative Hub (Fashion Design)	SAGDA (SA Graduate Development Association)
Toastmasters (Public Speaking)	SA Red Cross Society
Youth Quake	
Academic societies	
Agriculture	Psychology
Accounting	SCISA (Science)
Super Ed(Education)	Industrial & Organisational Psychology
Construction Management Students Society	Tourism
GEOS (Geology)	Human Resources
HMS (Human Movement Science)	Management Society
Law Students Society	Logistics
PEPSA (Pharmacy Students Association)	Economics
Quantity Surveying	Social Work
SAPASA (SA Public Administration StudentsAssociation)	Enviromental Health
INTACC (Accounting)	SPACE (Architecture Students)
International Law Students Association	Black Lawyers' Association – Student Chapter
Managerial Student Forum (Management Students)	Nurso society (Nursing)
Financial Planning	Biotech (Biochemistry & Microbiology)

# Troubleshooting guide

(With some fun and some serious causes and solutions!)

PROBLEM	POSSIBLE CAUSE	SOLUTION
Nervous about being at varsity	<ul style="list-style-type: none"> <li>Not sure if I'll make it; not sure what to expect</li> <li>I'm the first person in my family to come to varsity</li> <li>Don't know anyone</li> </ul>	<ul style="list-style-type: none"> <li>Attend orientation; find your How2 buddy; go to Student Counselling</li> <li>See above</li> <li>Join How2 to make friends quickly; add us on Facebook</li> </ul>
Missed orientation	<ul style="list-style-type: none"> <li>What's orientation???</li> <li>Not cool to attend orientation</li> <li>Got better things to do</li> <li>Not registered yet</li> <li>Was busy with Admission or Financial Aid</li> <li>Did not have bus/taxi fare</li> <li>I have a part-time job; had to work</li> <li>No place to stay yet</li> <li>Couldn't find the orientation venue</li> </ul>	<ul style="list-style-type: none"> <li>Contact the orientation team; inbox us.</li> <li>WHAT???!?</li> <li>Ja, surfing 101 will help you pass!</li> <li>Get moving!</li> <li>Join a group asap</li> <li>Find out about late orientation</li> <li>Heard of swapping shifts?</li> <li>Should've planned ahead?</li> <li>Ever heard of asking?</li> </ul>
Failed a test, module or exam	<ul style="list-style-type: none"> <li>What test??? Were we writing today?</li> <li>Didn't attend most lectures</li> <li>Turned up at wrong venue</li> <li>Allocated too little time to study</li> <li>Didn't understand the work</li> <li>Didn't have the right notes</li> <li>Don't have a good study method</li> <li>Babelas (SA slang for hangover)</li> </ul>	<ul style="list-style-type: none"> <li>Use your free NMMU diary - write in it!</li> <li>This is not a correspondence university – attend class</li> <li>Make sure you know the venue, join the campus tour in How2!</li> <li>You can't watch ALL the series ALL the time ...</li> <li>Attend time management workshop - see Keys to Success on Student Portal</li> <li>Talk to lecturer; Join SI; form study group; talk to mentor or buddy</li> <li>Its high time you got organized</li> <li>Attend note-taking workshop</li> <li>Attend study workshop - see Keys to Success on Student Portal</li> <li>Zero sucks!</li> </ul>
Missed a test or an exam	<ul style="list-style-type: none"> <li>Oops! Had the wrong date/time</li> <li>Sick</li> <li>Grandma was sick</li> <li>Test clashed with your hot date</li> <li>Huh? No teachers to remind me?</li> <li>My cat went missing</li> </ul>	<ul style="list-style-type: none"> <li>Double check ahead of time</li> <li>Provide medical certificate</li> <li>Sorry, no excuse</li> <li>Score points with g/friend - but how will that help you pass Chem 101?</li> <li>You're a big boy now! Use your diary</li> <li>O sucks, hey!</li> </ul>
Missed lectures	<ul style="list-style-type: none"> <li>Eish, 7:45 is too early!</li> <li>Not an important subject</li> </ul>	<ul style="list-style-type: none"> <li>Partying until 03:00 the night before is not an option</li> <li>Get up earlier</li> <li>All subjects are important. Attend all classes!</li> </ul>
Feeling homesick	<ul style="list-style-type: none"> <li>No friends</li> <li>Different culture</li> <li>Missing Mama's food</li> <li>Missing my boyfriend</li> </ul>	<ul style="list-style-type: none"> <li>Join How2 to make friends quickly</li> <li>Talk to a student counsellor</li> <li>Attend Homesickness Workshop</li> <li>Join a club or society</li> <li>Attend Diversity Workshop</li> <li>You'll survive ...</li> <li>Absence makes the heart grow fonder</li> </ul>
Don't have the finances to pay for the rest of my course	<ul style="list-style-type: none"> <li>Course fees don't come cheap</li> <li>Did not make provision long ago</li> <li>Parents do not have the means</li> </ul>	<ul style="list-style-type: none"> <li>Pop in at Financial Aid for assistance</li> <li>Get a loan or bursary, or a part-time job</li> </ul>



Didn't do well in assignment	<ul style="list-style-type: none"> <li>· Wasn't sure what to do</li> <li>· Oops, didn't know I was supposed to reference</li> <li>· Didn't know lecturers subtract marks for late submission</li> <li>· Academic terminology not clear – haaibo, can't lecturers speak plain English?</li> <li>· Lost course outline</li> </ul>	<ul style="list-style-type: none"> <li>· Speak to your lecturer ahead of time</li> <li>· Visit the Writing Centre</li> <li>· Plagiarism is a BIG no, no!</li> <li>· Read referencing rules – see Infowise</li> <li>· Get organized!</li> <li>· Use your free NMMU diary</li> <li>· Talk to other students or SI Leader</li> <li>· Read, read, read ...</li> <li>· Being organised contributes to success</li> </ul>
Don't know what to expect in tests/ exams	<ul style="list-style-type: none"> <li>· Didn't attend lectures</li> <li>· Lecturer was vague about test</li> </ul>	<ul style="list-style-type: none"> <li>· Speak to lecturer, buddy, mentor or seniors</li> <li>· Get hold of old question papers (library or intranet)</li> </ul>
Don't understand section of the work	<ul style="list-style-type: none"> <li>· Didn't attend class</li> <li>· Lecturer doesn't explain the work properly</li> </ul>	<ul style="list-style-type: none"> <li>· Life's tough, hey ... attending lectures is your job, old chap.</li> <li>· Consult lecturer &amp; other students</li> <li>· Attend SI</li> <li>· Prep for class - pre &amp; post read</li> </ul>
Don't know where to find notes on NMMU intranet	<ul style="list-style-type: none"> <li>· Don't know how to use the intranet or the NMMU portal</li> </ul>	<ul style="list-style-type: none"> <li>· Attend How2</li> <li>· Ask lab assistant for help</li> </ul>
Didn't get a DP	<ul style="list-style-type: none"> <li>· What's a DP?</li> <li>· Didn't hand in assignment</li> <li>· Failed class tests</li> <li>· Poor attendance</li> </ul>	<ul style="list-style-type: none"> <li>· Find out sooner rather than later</li> <li>· Yeah, you should have done it!</li> <li>· See you next year bud.</li> <li>· So you didn't know you get marks for attending lectures?</li> </ul>
Excluded from exam (EBEIT)	<ul style="list-style-type: none"> <li>· Received a warning!</li> <li>· Failing your subjects</li> </ul>	<ul style="list-style-type: none"> <li>· See a student counsellor at your campus</li> <li>· Join a study group or attend a study skills workshop</li> </ul>
Poor study skills	<ul style="list-style-type: none"> <li>· Don't know what your learning style is</li> <li>· This is not high school – parrot fashion does not work</li> <li>· Studying the night before is not studying</li> </ul>	<ul style="list-style-type: none"> <li>· Speak to a student counsellor</li> <li>· Attend a study skills workshop</li> </ul>
Not checking your NMMU e-mails	<ul style="list-style-type: none"> <li>· Do we have e-mail?</li> <li>· Not sure how</li> <li>· Using your personal e-mail (gmail etc)</li> </ul>	<ul style="list-style-type: none"> <li>· So now you know ...</li> <li>· Ask your buddy or lab assistant</li> <li>· Failing to check NMMU mail will result in missing out on important information</li> </ul>
Don't know photocopying system	<ul style="list-style-type: none"> <li>· Not familiar with NMMU system</li> </ul>	<ul style="list-style-type: none"> <li>· Ask your How2 buddy</li> </ul>
Not enjoying my course	<ul style="list-style-type: none"> <li>· Don't understand the work or course</li> <li>· It's not what I thought it would be</li> <li>· Not my first choice</li> <li>· Not challenging enough</li> </ul>	<ul style="list-style-type: none"> <li>· See your buddy or SI leader</li> <li>· See a Student Counsellor</li> </ul>
Wrong course choice	<ul style="list-style-type: none"> <li>· A girl I liked was doing the course ...</li> <li>· Because my dad said so</li> <li>· Didn't have enough information</li> <li>· Followed the money instead of my passion</li> </ul>	<ul style="list-style-type: none"> <li>· She's dating your best friend – look where that got you!</li> <li>· Dads can be tough. See a Student Counsellor</li> <li>· See a Student Counsellor</li> <li>· Eish!</li> </ul>
Will I get a job when I graduate?	<ul style="list-style-type: none"> <li>· That depends ...</li> <li>· Poor academic record</li> <li>· Poor planning for after graduation</li> <li>· No work experience</li> </ul>	<ul style="list-style-type: none"> <li>· Develop personal skills beyond the classroom</li> <li>· Develop yourself holistically</li> <li>· Get good general knowledge</li> <li>· Join a club or society; become buddy, mentor or SI leader</li> <li>· Work hard from first year</li> <li>· Develop yourself from first year</li> <li>· Get a part time job; visit Graduate Placement office</li> </ul>

# *thrive* How to ~~survive~~ in 1<sup>st</sup> year

10 guidelines that you should follow to make the best of your time at varsity:

- 1 Go to all orientations including the campus tour.
- 2 Get organised by buying an organiser, a big wall calendar, etc. to help you know when assignments are due.
- 3 Go to class and don't skip the 07:45am lecture. You'll receive vital information about what to expect in tests, changes in due dates, etc.
- 4 Seek a balance between social and academic life.
- 5 Get involved on campus like joining a society and making plenty of friends.
- 6 Take advantage of the study resources on campus like tutors (SI) or form study groups.
- 7 Take responsibility for yourself and your actions.
- 8 Make connections with students in your classes.
- 9 Prioritise your life and stick to deadlines.
- 10 Keep track of your money by creating a budget.



## What the students say!



### What advice would you give someone starting at NMMU?

1. Get involved. The more you put in, the more you get out.
2. Keep a sense of humour. When you're lost, lonely or don't have a clue as to what your lecturer is rambling on about, smile because at least you're at university and you will have something to laugh about after you've graduated.
3. Keep your eye on the prize – and that should be your qualification.
4. Rely on your intuition. Your gut instinct will tell you if something is good or bad for you.
5. Ask. At varsity you're encouraged and expected to ask questions. Get used to doing it because it will help you for the rest of your life.
6. Maintain a balance. All work and no play makes Friki, Matt or Thabo a dull boy.
7. Embrace diversity. Relish the opportunities of meeting students oh-so different to yourself.
8. Volunteer. Try something new. Offer your help. You'll be amazed by what you learn and who you meet.
9. Be responsible. For every action there's a consequence.
10. Eat, drink and be merry – in moderation. You want to remember the good times, don't you?

*"I have found my transition into this new life as an NMMU student to be pleasant, exciting and reaffirming, solely because of the How2 Buddy orientation programme ... The How2 sessions took away my fear of leaving Johannesburg and coming into a new environment with absolutely no idea of what to expect ... By the end of the programme, I had made new friends, knew more about NMMU and felt a greater*

*sense of belonging as if I was becoming part of a very large, caring family ... The programme really helped me adjust by not only making me familiar with my surroundings, lecturers and module content but also giving me the confidence and motivation that I needed to know that I can make it and be successful in my academic pursuits ... Thank you, buddies."* **Mpembe Bolha, first-year student, Human Movement Science**

*"The study environment has shifted so drastically that the transition from high school to varsity is rather frightening! However, [thanks to] the reassurance we received from the How2 buddies and the advice bestowed upon us, I am able to say that I have personally found the transition enjoyable. The methods described in the How2 programme have allowed me to thrive and stay ahead of deadlines ... The programme equipped me with the necessary confidence to tackle the challenges of university life! ... The programme was a great success for me personally, and helped me settle in as a student here at this wonderful institution."* **Brynn Burmester, Bachelor of Arts**

*"The university's orientation programme as a whole, I would think, made every student feel delighted and proud, as I do myself, to call ourselves Madibaz of Nelson Mandela Metropolitan University."* **Athina le Roux, Education**

*"I enjoyed meeting new people and learning more about my faculty and what is expected from me as a student. I also enjoyed interacting with my fellow students."* **Anonymous first-year student**

# Social Media Guidelines for Students

You may not realise it, but responsible use of social media is a very important issue. When communicating on social media channels, you are potentially putting yourself out there for the world to see – not just your friends as you may think. Here are some guidelines to help you to act responsibly as an NMMU student.



## Do's:

- ▶ Post your accomplishments and achievements
- ▶ Display your passions!
- ▶ Show your service
- ▶ Share your travels



## Don'ts

- ▶ Indicate any illegal activity
- ▶ Expose too much skin
- ▶ Parade your personal displays of affection
- ▶ Be overly negative

## Facebook privacy settings

Do you know how to change your Facebook privacy settings? Have you ever considered the fact that people you don't even know are able to view your Facebook profile and every status update, comment, or photo you post or get tagged in? Have you ever considered the fact that your lecturers, professors, advisors, parents, employers, etc. can view everything you post on Facebook?

Ten points to remember when posting on social media channels:

1. Will anyone really care about this content besides me?
2. Will I offend anyone with this content? If so, who? And does it matter?
3. Is this appropriate for a social portal, or would it best be communicated another way?
4. How many times have I already posted something today?
5. Did I use the spell check?
6. Will I be OK with absolutely anyone seeing this?
7. Is this post too vague? Will everyone understand what I'm saying?
8. Am I using this as an emotional dumping ground? Should I maybe use a different outlet?
9. Am I using too many abbreviations in this post and starting to sound like a teenager?
10. Is this reactive communication or is it well thought-out?

**NB!** If you bring the university into ill-repute in your social media posts, you may find yourself with disciplinary action being taken against you. So please think before you post and remember that your personal brand could be at stake!



**Like us on Facebook (NMMU4U)**



**Follow us on Twitter (NMMU4U)**



**Watch us on YouTube (NMMUonTube)**

# Unofficial guide to NMMU

## On the go

### Transport

#### BY PLANE

**Airport:** The Port Elizabeth airport is about a ten-minute drive from the university. You can get to NMMU by cab or shuttle. There is no bus or mini-bus service from the airport.

Cab services: Air Taxi 082 211 3874; Beach Cab 083 476 1079; Sisa 076 426 0145; Hunter Cabs 041 585 5500.

Shuttle: Blunden 041 451 4803; Van Rensburg Shuttle Services 041 583 4435 or 083 654 3242

Alternatively, enquire at the Info Centre at the airport.

**Cab services:** See telephone numbers under Airport information.

#### BY BUS

**Bus station:** The main long-distance bus services travelling to Port Elizabeth are Translux, Greyhound, Intercape and Roadlink. They all stop at, or close to, Greenacres Shopping Centre. You can travel from Greenacres to NMMU with Algoa Bus Service, the city's public bus service, or by cab or mini-bus taxi.

#### PUBLIC BUS SERVICE

Algoa Bus Service: 041 404 1200 or 080 142 1444 (free call for timetable information). A public bus service runs from Virgin Active (opposite Greenacres in Ring Road) to NMMU. The buses run daily to NMMU (except on Sundays) from 08.25 to 18:15, but more frequently in the morning. The name at the front of the bus will read NMMU or number 0.

#### CAB

See telephone numbers under Airport information.

#### MINIBUS TAXI

The minibus taxi services runs from Greenacres (near Shoprite entrance/Translux Bus offices), , between 8:00 and 18:00. They will transport you to the city centre (Norwich terminal), where you transfer to a taxi that will take you to the university. Because of the change, this service is not recommended for a first-time visitor.

#### BY TRAIN

**Train station:** The Algoa Bus Service (see above), as well as the mini-bus taxi service runs from the Norwich Terminal across the road from the train station. Alternatively, you can take a cab. For cab numbers, see Airport information.

*Please note: Like in any big city, travel after dark is not recommended. During the day, students are advised to take care of their belongings. If arriving by train, it is advisable to stay inside the station until your cab arrives.*





## Eating in, eating out

Feeding the inner man / woman is pretty important, so we've put together students' favourite food spots.

### EATING IN

If you're stymied for time, and you need a quick bite to eat then head for:

- ▶ Madibaz, Rendezvous, Cassies and Flavas Halaal Cafe at South Campus next to the Kraal
- ▶ Van's Tuckshop at the taxi rank at South Campus
- ▶ Flavas Halaal Café & The Deli at the North Campus Cafeteria
- ▶ 2nd Avenue cafeteria
- ▶ Missionvale Campus cafeteria in the Student Life Centre
- ▶ Fruit vendors who pop up near the various campuses

### BUYING IN

NMMU's main campuses are within walking distance of two major retailers – Pick 'n Pay at Summerstrand Village, and Spar at the Mercado Centre in Admiralty Road. Govan Mbeki Road has major retail outlets where you can purchase a variety of groceries.

### FOOD ON THE MOVE

All the major fast food outlets can be found at various points in Nelson Mandela Bay, but there is a drive-through McDonald's in Beach Road, Summerstrand. There's also KFC & Barney's, located on the Shark Rock Pier. Great fish and chips are available from Fish Tales at Summerstrand Village. There are many other franchises such as KFC, Wimpy, Debonairs, and Steers, located mainly in the Boardwalk or Summerstrand area.

Mr Delivery, KFC and Debonairs Pizza are well known for their delivery services, give them a try.

### EATING OUT

If you just fancy something light, reasonable and close by, then try:

- ▶ Debonairs Pizza
- ▶ Roman's Pizza
- ▶ Charlies
- ▶ Nandos
- ▶ Steers
- ▶ Fish Tales
- ▶ Fish Aways
- ▶ La Fiesta (Halaal)
- ▶ For more restaurants, refer to "Food on the move" section

### For bigger appetites at a reasonable cost, there's:

- ▶ The Boardwalk, which has many restaurants
- ▶ Blue Waters Café
- ▶ Angelo's
- ▶ The Mediterranean
- ▶ Primi Piatti
- ▶ Ocean Basket
- ▶ John Dory's
- ▶ Spur

### BOOZIN' AND CRUISIN'

And when your thirst and hunger need a boost, you might want to check out the following hotspots:

- ▶ News Café
- ▶ The College
- ▶ Lush
- ▶ The Beer Shack
- ▶ Balizza
- ▶ Gondwana's
- ▶ Buzz Bar
- ▶ Cubana

## Show me the money

Most campuses have automatic teller machines, but for those that don't, Summerstrand Village and Summerbreeze are home to most banking groups.

## Show me entertainment

Student life is not just about studying, eating and boozing...there are other forms of entertainment, namely:

- ▶ Boardwalk (Summerstrand): movies, ten pin bowling, go karts, putt putt, game arcade, casino, Lighthouse pool area, etc.
- ▶ Walmer Park Shopping Centre and Greenacres Shopping Centre have movie theatres and many restaurants
- ▶ Bayworld and Museum in Marine Drive
- ▶ Seaview Lion and Game Park
- ▶ Opera House in Central has many theatre performances all year round
- ▶ Paintball entertainment in and around PE
- ▶ The PE beaches - loads of free fun in the sun
- ▶ Baywest Mall: Ice skating rink, movie theatre, arcade games, IMAX, etc

## Show me the shops

- ▶ Walmer Park Shopping Centre
- ▶ Greenacres Shopping Centre
- ▶ Cleary Park Shopping Centre
- ▶ Pier 14 Shopping Centre
- ▶ Govan Mbeki Street has many shops that offer variety and affordability
- ▶ Baywest Mall
- ▶ Kenako Mall

## Show me the health care

- ▶ Bay Medical Centre (Summerstrand)
- ▶ Mercantile Hospital (Korsten)
- ▶ Greenacres Hospital (Greenacres)
- ▶ Provincial Hospital (Mount Croix)
- ▶ St Georges Life Hospital (St Georges Park)
- ▶ Livingstone Hospital (Korsten)
- ▶ Dora Nginza Hospital (Zwide)





# Our Desired Graduate Attributes Profile

Through benefitting from a life-changing educational experience, NMMU graduates and diplomates will be known for demonstrating:

## **In-depth disciplinary/interdisciplinary knowledge**

- ▶ The ability to engage in the expanding knowledge base of their disciplines/ professions. Excellence in both the art and science of their disciplines/professions.
- ▶ Awareness of the latest advances in and technical competencies required by their disciplines/ professions.
- ▶ Leadership in the production of new knowledge and understanding through inquiry, critique and synthesis.
- ▶ An appreciation of the interdisciplinary nature of knowledge that combines breadth and depth of understanding.
- ▶ An awareness of the global context of their disciplines/professions.

## **Social awareness and responsible citizenship**

- ▶ Commitment to ethical conduct, social awareness and responsible citizenship.
- ▶ An acknowledgment of and respect for constitutional principles and values such as equality, equity, quality, humanity, diversity and social justice.
- ▶ Respect for and awareness of the environment in all its manifestations.
- ▶ A commitment to improving local, national and global environmental sustainability.

## **Adaptive expertise**

- ▶ The ability to apply knowledge and skills in a range of contextual and conceptual frameworks.
- ▶ Ability to anticipate and accommodate change, ambiguity and differing views.
- ▶ Self-management including the ability to work autonomously, exercise initiative, and apply time management and organisational skills.
- ▶ The capacity to sustain intellectual curiosity and a willingness to improve personal performance through self-reflection, the pursuit of lifelong learning, and building networks.

## **Creativity and innovation**

- ▶ Ability to think creatively and to generate a range of innovative ideas that are appropriate to the particular context.
- ▶ Innovation in their approach to and solution of complex problems.
- ▶ Commitment to innovative thinking to advance scholarly excellence.

## **Critical thinking**

- ▶ Openness to new ideas.
- ▶ The ability to understand, interrogate and apply a variety of theoretical and philosophical positions and objectively assess the merits of competing and alternative perspectives.
- ▶ The capacity for critical reflection.

## **Intra- and interpersonal skills**

- ▶ Self-awareness.
- ▶ The ability to relate to and collaborate with others, individually or in teams, to exchange views and ideas and to achieve desired outcomes.
- ▶ The ability to function in a multicultural and multilingual context.

## **Communication skills**

- ▶ The ability to articulate ideas and information confidently and coherently in visual, verbal, written and electronic forms to audiences of different sizes in a range of situations.
- ▶ Respect for the multitude of voices, stories, perspectives and knowledge systems.

# Safety and Security @NMMU

While the university does its best to ensure your safety on campus, you also have a role to play. Be watchful of your belongings, do not display valuable items in public and take precautions to avoid placing yourself at risk.

Theft is the most common crime on campus. The best means of prevention is to reduce or remove the opportunity.

Criminals are particularly interested in students since students tend to have expensive laptop computers, cell phones and i-pods and other gadgets – and all of these things are light, portable and very easy to sell and convert into cash. So don't make yourself a vulnerable and easy victim. NMMU is fully committed to maintaining a stable and safe environment to allow students to study with peace of mind. However, your safety is also largely your responsibility. Take care.

**ANONYMOUS CRIME LINE NUMBER 041- 5049998**

## Emergencies

**Call 041 504 2009**

Save this number on your mobile phone

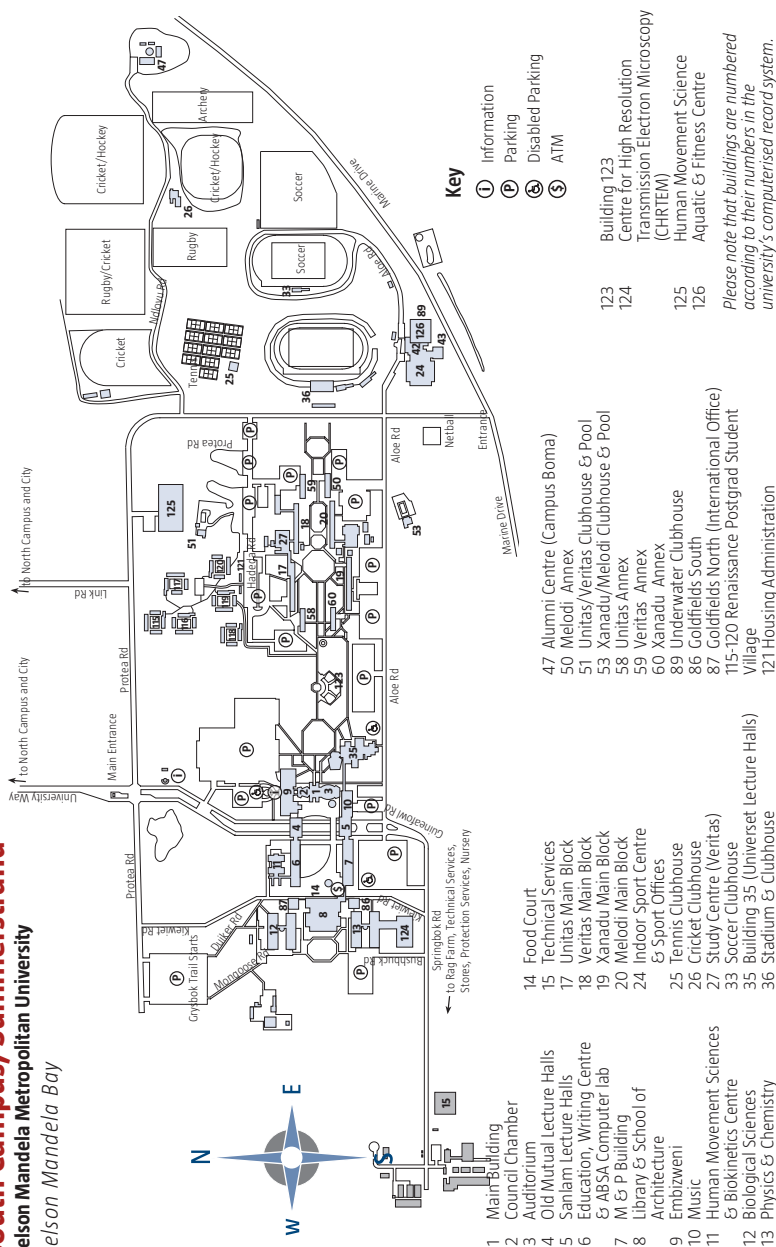
## Road Safety @NMMU

**Traffic on campus is very busy. Pedestrians are more vulnerable than motorists**

Take care when you cross the road  
Cross at the pedestrian crossing  
Don't just walk across; check for oncoming vehicles  
Only start walking when the motorist has stopped  
Be courteous and say thank you!

# Finding your way around

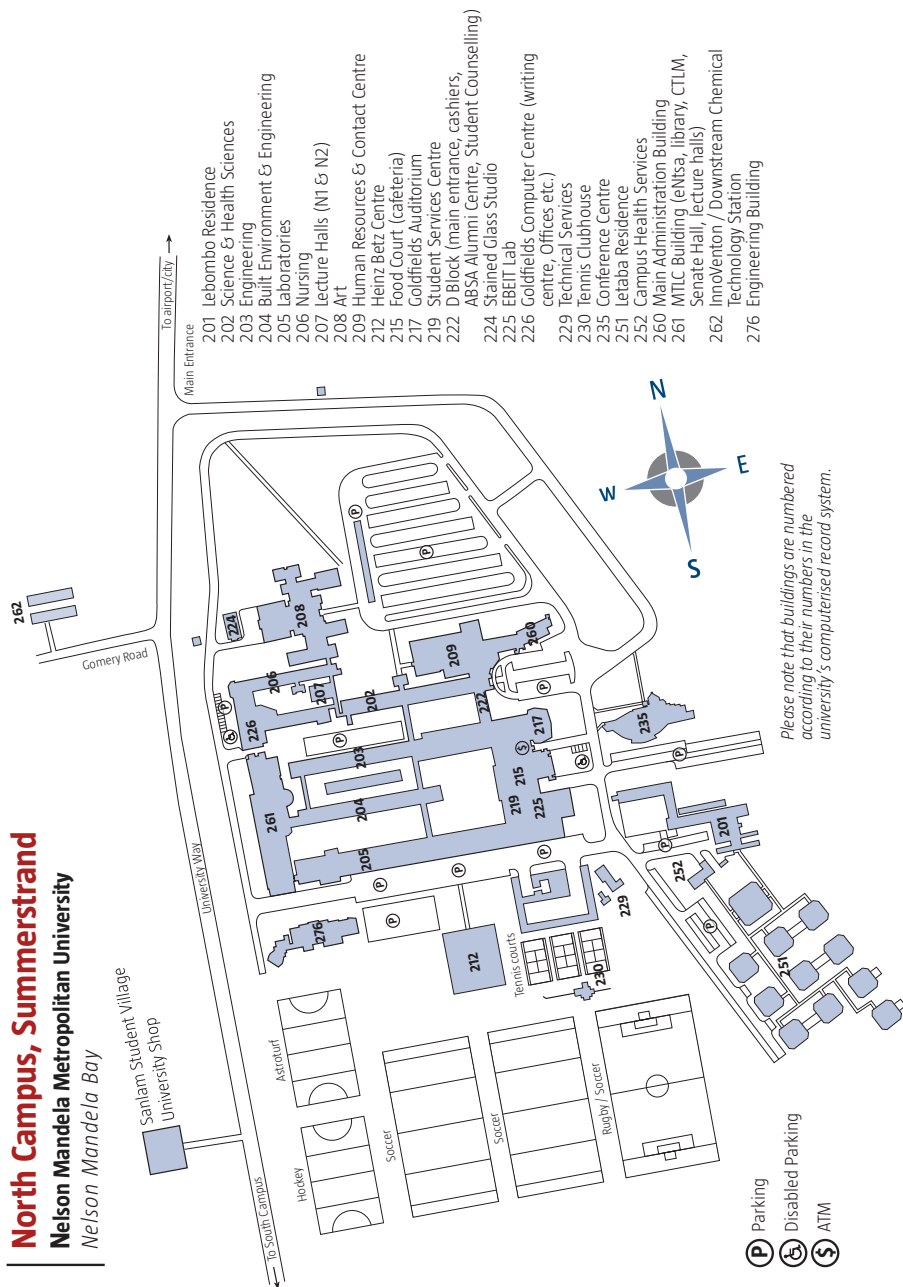
## South Campus, Summerstrand Nelson Mandela Metropolitan University Nelson Mandela Bay



# North Campus, Summerstrand

## Nelson Mandela Metropolitan University

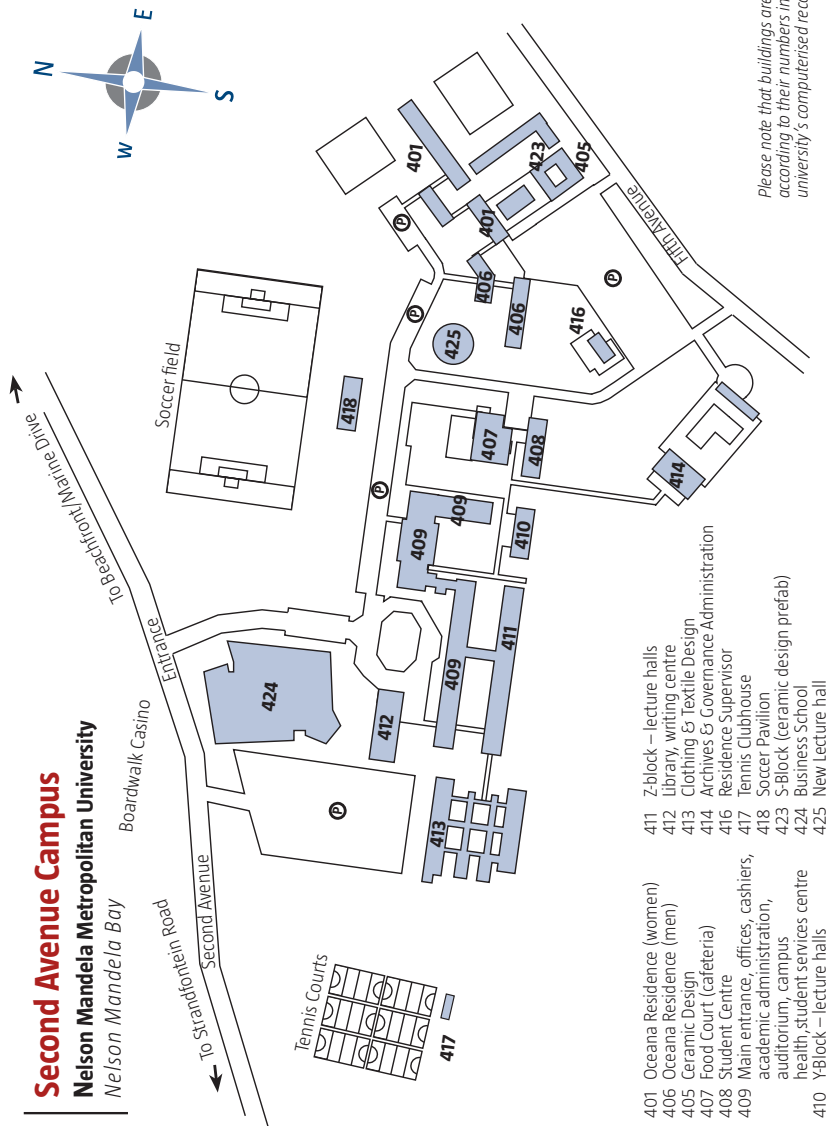
### Nelson Mandela Bay



## Second Avenue Campus

Nelson Mandela Metropolitan University

Nelson Mandela la Bay

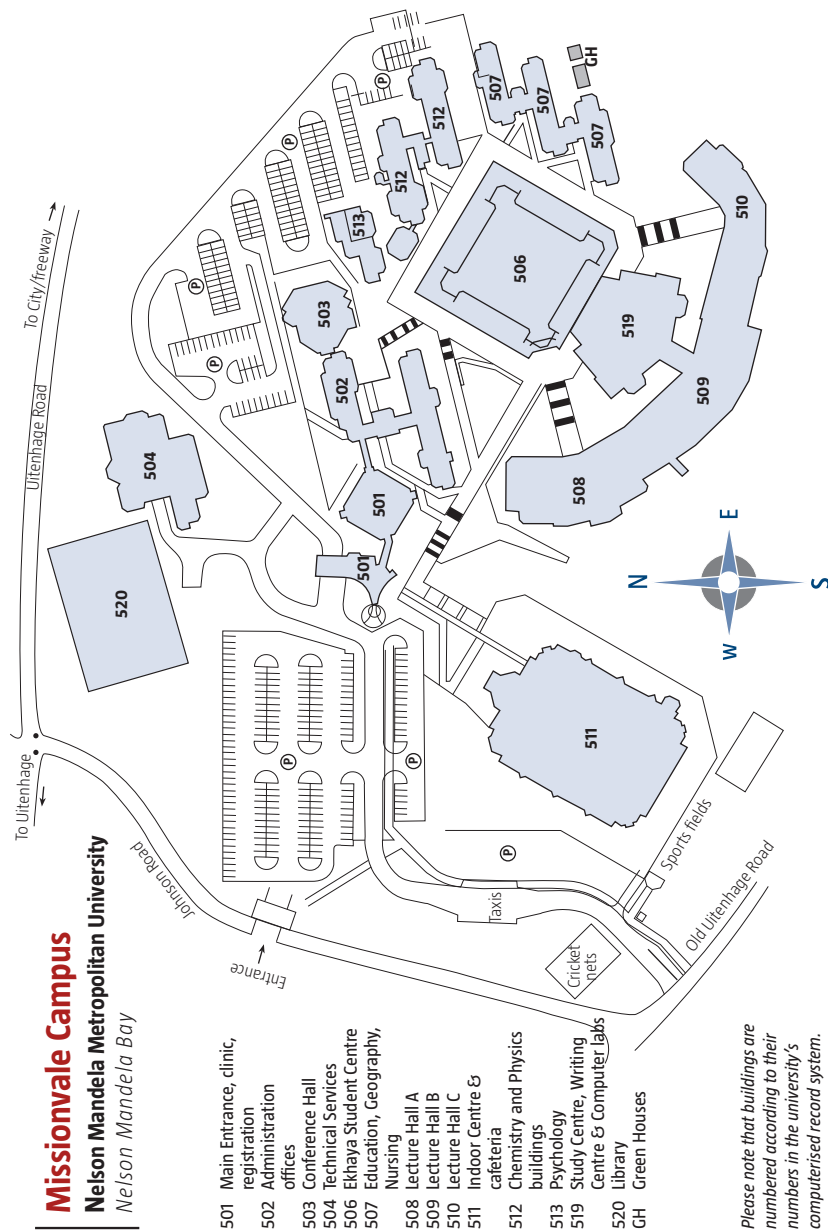


Please note that buildings are numbered according to their numbers in the university's computerised record system.

- 401 Oceana Residence (women)
- 406 Oceana Residence (men)
- 407 Ceramic Design
- 408 Food Court (cafeteria)
- 409 Student Centre
- 409 Main entrance, offices, cashiers, auditorium, campus health, student services centre
- 410 YBlock – lecture halls
- 411 Z-block – lecture halls
- 412 Library, writing centre
- 413 Clothing & Textile Design
- 414 Archives & Governance Administration
- 416 Residence Supervisor
- 417 Tennis Clubhouse
- 418 Soccer Pavilion
- 423 S-Block (ceramic design prefab)
- 424 Business School
- 425 New Lecture hall

## Missionvale Campus

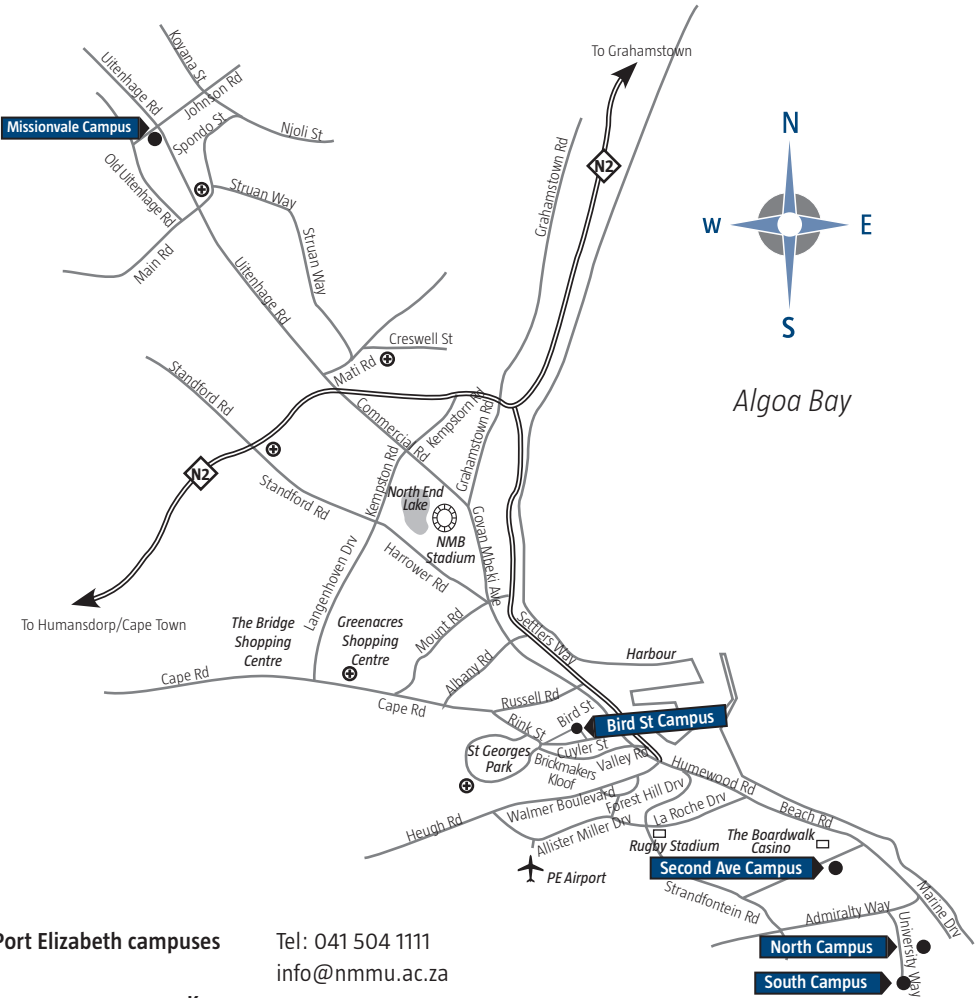
**Nelson Mandela Metropolitan University**  
Nelson Mandela Bay



# Inter-campus map

Nelson Mandela Metropolitan University

Nelson Mandela Bay





## NOTES

This image shows a single page of white paper with horizontal blue lines. The lines are evenly spaced and run across the width of the page, typical of notebook or ledger paper. There are no margins, text, or other markings on the page.

# Everything you need



Adaptors

Books

Calculators

Discounts

eBooks

Freebies

General Books



Headphones



Ink Refills



Journals



Keyboards



Laptops



Magazines



Notebooks



Office Supplies



Pens



Quire  
Hardcover Books



Rulers



Staplers



Textbooks



Umbrellas



Van Schaik  
Rewards Card



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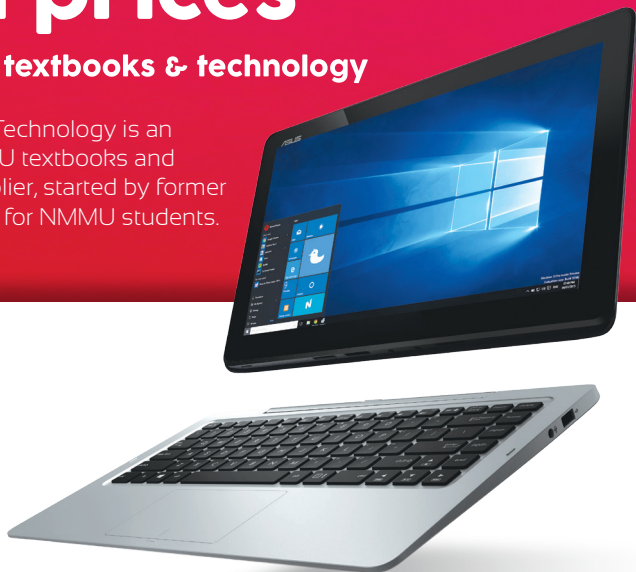




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